ANNEXURE 'A'

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MAKANA MUNICIPALITY

FIRST QUARTER PERFORMANCE ASSESSMENT

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Report Prepared by	Strategic Planning and Monitoring
Financial Year	2026-27

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1. **PURPOSE**

The purpose of this report is to inform Council regarding the progress made with the implementation the of the Key Performance Indicators (KPI's) in the realization of the development priorities and objectives as determined in the Municipality's Integrated Development Plan (IDP) as well as in the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the Third quarter (01 April – 30 June) of the 2026-27 financial year.

2. **LEGISLATIVE REQUIREMENTS**

(a) The SDBIP is defined in terms of Section 1 of the Local Government: Municipal Finance Management Act, 56 (Act 56 of 2003) (MFMA), and the format of the SDBIP is prescribed by the MFMA Circular 13.

(b) Section 41(1)(e) of the Local Government: Municipal Systems Act, 32 (Act 32 of 2000) (MSA),
prescribes that a process must be established of regular reporting to Council.

(c) This report is a requirement in terms of Section 52 of the MFMA which provide for: The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality; The Accounting Officer, while conducting the above, must take into account: Section 71 Reports; Performance in line with the Service Delivery and Budget Implementation Plans.

3. **PROCEUDRE ON MONITORING AND EVALUATION OF THE SDBIP**

(a) The Municipality's SDBIP consists of a Top Layer (TL) Institutional Scorecard as well as a Directorate Scorecard for each individual Directorate

(b) For purposes of reporting, the TL SDBIP is used to report to Council and the Community on the organisational performance of the Municipality.

(c) The TL SDBIP measures the achievement of performance indicators with regards to the provision of basic services as prescribed by Section 10 of the Local Government: Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and Strategic Objectives as detailed in the Integrated Development Plan (IDP) of the Makana Municipality. The Top Layer SDBIP 2026-27 was approved by the Executive

Mayor on 28 June 2026

(d) The Departmental SDBIP measures the achievement of performance indicators that have been determined with regard to operational service delivery within each directorate and have been aligned with the Top Layer SDBIP. The directorate have been approved by the Municipal Manager

(e) The Quarterly Performance Assessment Report is structured to report on the eight (6) Municipal Key Performance Areas.

(f) The overall assessment of actual performance against targets set for the key performance Indicators as documented in the SDBIP it is illustrated in terms of the following assessment methodology:

(g) The Performance Management System is on Electronic based system and it uses, as its basis, the approved SDBIP. The SDBIP is a layered plan comprising Top Layer SDBIP and Directorate SDBIPs.

(h) Performance reports on the Top Layer SDBIP is submitted to the Executive Mayoral Committee and Council on a quarterly, half yearly (Mid-year Budget and Performance Assessment Report) and annual basis (annual amendments to the Top Layer SDBIP must be approved by Council following the submission of the Mid-year Budget and Performance Assessment Report and the approval of the adjustments budget).

(i) This non-financial part of the report is based on the Top Layer SDBIP 2026-27 and comprises the following:

- Summary of the overall performance of the Municipality Key Performance Areas of Local Government;
- Summary of the overall performance of the Municipality in terms of Directorate Scorecard (DC); and
- A detailed performance review per Municipal Key Performance Area (MKPA).

(J) The overall assessment of actual performance against targets set for the key performance indicators as documented in the SDBIP is illustrated in terms of the following assessment methodology:

Colour	Category	Explanation
	KPI Achieved	Actual vs. target 100% achieved
	Not Achieved	No progress have been made
	Partially Met	Target almost met 90% and above

(k) Reporting of performance information requires key performance indicator owners to update **performance comment for each actual result captured**, provide portfolio of evidence (POE) for auditing purposes for all achieved targets and provided reason for deviation for that target not achieved .

4 FIRST QUARTER PERFORMANCE INFORMATION:

Municipal System Act requires that performance information be reported to Council within 30 days after end of each quarter. First performance quarter notice was issued on 6th of October 2026 and Performance Mun Soft was opened on same day. all Directorate for them to capture performance information on the Mun soft system (Action Assist) and closing date was 9 August 2026.

Directorate	Submission Date
MM Office	12 October 2026
Corporate and Shared Services	11 October 2026
LED and Planning	9 October 2026
Basic Services	12 October 2026
Public Safety & Community Service	11 October 2026
Budget and Treasury Office	16 October 2026

5. ACTUAL OVERALL PERFORMANCEKEY PERFORMANCE AREAS (KPA) FIRST QUARTER PERFORMANCE REPORT

DIRECTORATE	NO OF SDBIP Target	QUARTER ONE TARGET	ACHIEVED IN QUARTER	TARGET NOT ACHIEVED	% ACHIEVED
BACIC SERVICES	12	9	6	3	66.6%
SOCIAL COHESION AND COMMUNITY SERVICES	11	11	11	0	100%
LOCAL ECONOMIC DEVELOPMENT AND PLANNING	8	5	5	0	100%
FINANCIAL VIABILITY AND MANAGEMENT	9	7	3	4	42.85%
INSTITUTIONAL DEVELOPMENT AND CAPACITY DEVELOPMENT	6	1	1	0	100%
GOOD GOVERNANCE AND PUBLIC PARTICIPATION	11	9	3	6	33.33%
TOTAL	57	42	29	13	69%

7. TARGET NOT ACHIEVED:

7.1. KPA: Basic Service Delivery and Infrastructure Development

Project/Programme	Target	Reasons
Number of milestones in the Replacement of 15km Asbestos Pipes Achieved	1.(Appointment of Service Provider, Site Establishment, 0.5km completed	Service provided has not been appointment
Number of milestones in the refurbishment of Transrivier Stadium	1. Advertise and Appointment of Consultant	No advertisement has not been issue
Number of internal roads upgraded by 30 June 2027	Appointment of consultant - Designs and Planning	Service provided has not been appointment

7.2 KPA: Financial Viability and Management

Project/Programme	Target	Reasons
Percentage of capital spent on capital project	15%	3.50%
Ratio in respect of Debtor Payment Days	40:01:00	93%
Percentage of the municipality's operating budget is spent on indigent relief for free basic services	3.50%	0%
Percentage of Payments of creditor within 30 days	93%	90%

7.3 KPA Good Governance and Public Participation

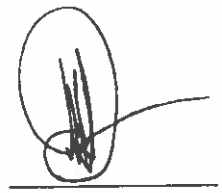
Project/Programme	Target	Reasons
Percentage of risk mitigation implemented quarterly	Risk mitigation no review by Audit Committee	Audit Committee has not sit yet
Compliance to MFMA Requirements	Compliance registers are no reviewed Audit Committee	Audit Committee has not sit yet
Number of milestones achieved towards implementing ICT Governance Framework by 30 June 2027	Commence with procurement process	Not Achieved
Number of Local Aids Council meetings held quarterly	First Quarter performance report	Not reported

6. CHALLENGES:

- Lack of cooperation from Directorates to adhere to the deadline of the submission of performance information and portfolio of evidence
- Actual performance, variance and corrective action not disclosed

7. ASSURANCE OF THE PERFORMANCE INFORMATION:

Quarter One performance information has not been evaluated yet by the internal audit due to late submission.



P.M. KATE

MUNICIPAL MANAGER

ANNEXURE B

Makana Local Municipality

1st Quarter Performance Report 2026-27

Internal Ref / Indicator Code	KPI Name	Quarter ending September 2026			Overall Performance for Quarter ending September 2026 to Quarter ending September 2026		
		First Quarter Target	Actual Performance	Corrective Measures	Original Target	Actual	Status
KPA 01: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT							
BSI 1.1	Number of milestones in the Replacement of 15km Asbestos Pipes Achieved	1 (Appointment of Service Provider, Site Establishment, 0.5km completed	Advertisement was only issued on 10 June and closed 10 July 2026, The delays were due to Contesting of a bidder then it had to be re - evaluated.	The BAC will sit in the 1st Month of the second quarter 2026-27 Financial Year	1	1	Not Achived
BSI 1.2	Number of milestones achieved in the refurbishment of Alicedale Pump Station no.1 & 2	1 Design and tender document and award	Designs were developed in prevouse year and ternder has document has been development	It was advertised on the 9th September 2026 and closing on the 12 October 2026	1	1	Achieved
BSI 1.3	Number of Smart water meters installed by 30th June 2027	200	230 smart meters that have been installe between July 2026 & September 2026	N/A	200	220	Achieved
BSI 1.4	Completion of 1.3 Km upgrade of Phase 2 Makana Way	1.3Km	Project is completed	N/A	1.3Km	1.30	Achieved
BSI 1.5	Upgrading of African, Lower High, Cawood and Hights Street	Planing and Designs	Designs were developed	N/A	1	1	Achieved
BSI 1.6	Installation of (4) High mast by 30 June 2027	0	N/A	N/A	N/A	0	N/A
BSI 1 7	Electrification of 42 households in Mandela Park by 30 June 2027	0	N/A	N/A	N/A	0	N/A

BSI 1.8	Percentage of water quality for level as per analysis certificate for Makana Municipality	97%	Achieved 97,50 percentage of water quality for level as per analysis certificate for Makana Municipality	N/A	97%	98%	Achieved
BSI 1.9	Number of milestones achieved in the upgrade of Sports Facilities in Oval Stadium, Lavender Valley Makhanda	1. Appointment of of contructor	Contract is on site	N/A	1	1	Achieved
BSI 1.10	Number of milestones in the upgrading of Mayfield Wastewater Treatment works	0	N/A	N/A	0	0	
BSI 1.11	Number of milestones in the refurbishment of Transrivier Stadium	1. Advertise and Appointment of Consultant	Project is still on the procurement of the consultant for planning and designs development	Fast tract the procurement by end of October 2026	1	0	Not Achieved
BSI 1.12	Number of internal roads upgraded by 30 June 2027	Appointment of consultant -Designs and Planning	N/A	N/A	1	0	Not Achieved
KPA 02 COMMUNITY AND SOCIAL COHESION							
CSC 2.1	Number of illegal Dumping sites eradicated by 30 June 2027	6	Target met, Kingswood ,Efutheni,Ezihagwin on the 08th September, Police station /Taxi rank ,Hlalani and Froude and Fitzroy	N/A	6	6	
CSC 2.2	Number of illegal dumping sites revamped by June 2027	1	Target met, Shoprite Taxi rank on the 09th September 2026	N/A	1	1	

CSC 2.3	Number of Transport Safety Awareness programmes conducted	3	Target met, Riebeek east combined school on the 13 th August 2026,Willies Farm 21 August 2026 and Masakhane Primary School 09 September 2026	N/A	3	3	
CSC 2 4	Number of Environmental awareness programmes conducted	2	Target met , Alien eradication management for plan eradication outcomes session for 2 days on the 18 & 19 August 2026		2	2	
CSC 2.5	Number of Library Awareness programmes conducted	2	Target met, Wessel edu-care centre on the 10th September 2026, Makana Primary school 15-22 September 2026		2	2	
CSC 2.6	Number of Fire Awareness programmes conducted	3	South African Weather Services issued a notice of EL Nino forecast and that requires more awareness's.		3	5	
CSC 2.7	Number of Disaster Awareness programmes conducted	1	Disaster Management awareness held on the 22 September 2026 in Alicedale town hall	n/a	1	1	
CSC 2.8	Number Community Stakeholder engagement conducted by 30 June 2027	2	There were two Community Stakeholder engagement conduct.	N/A	2	2	
CSC 2.9	Number of Environmental Forum Meetings held	1	Stray animal engagement session held on 29 August 2026 Ext 8 Joza	N/A	1	1	

CSC 2.10	Percentage of refuse collection done inline with approved schedule.	90%	The refuse collection has been collected as per the schedule including public holiday(24 September 2026)	N/A	**90%**	**90%**	
CSC 2.11	Number of planned activities completed on the schedule on the calendar day.	2	Target Met , There were 2 planned activities completed. Arbor day celebration held on the 22 September 2026 at Kuyasa Special School ward 10. International literary day and book club held on the 13 August 2026 in Pearston Town hall	N/A	**2**	**0**	
KPA03 LOCAL ECONOMIC DEVELOPMENT AND PLANNING							
LED 3.1	Number of work opportunities created through EPWP	0	N/A	N/A	N/A	N/A	N/A
LED 3.2	Number of milestones achieved in review of LED Strategy by June 2027	0	N/A	N/A	N/A	N/A	N/A
LED 3.3	Number of business license applications received and processed	80%	The Business License section received and processed 13 application in total with 5 being new applications and 8 renewals.	N/A	**80%**	**80%**	
LED 3.4	Number of Strategic Partnerships established to support local enterprises/SMMEs	1	The department in partnership with Department of Economic Development, Environmental Affairs and Tourism (DEDEAT) HOSTED a Women in Business Workshop on the 20th August 2026.	N/A	**1**	**1**	
LED 3.5	Number of Traders participating in the National Arts Festival	0	N/A	N/A	N/A	N/A	N/A

LED 3.6	Percentage of building plan applications processed within the legislated timeframes (within 60 days after receiving completed application)	90%	The Building Control unit processed 90 % building plan applications within the legislated timeframes (within 60 days after receiving completed application) i.e. 15 applications were received and processed.	N/A	90%	90%	
LED 3.7	PercentageTurnaround time for the processing of land use applications (12 months) in accordance to SPLUMA	90%	The Town Planning section received and processed 10 land use applications (12 months) in accordance to SPLUMA, that are in various stages commencing in October 2025- May 2026	N/A	90%	90%	
LED 3.8	Construction of 178 of RDP units in Makhanda East	15	Construction for 38 units was completed in total. 25 units in Lower Mnandi and 13 Units in Upper Mnandi.	N/A	15	38	
KPA 4(FOUR) INSTITUTIONAL AND CAPACITY DEVELOPMENT							
ICOD 4.1	Number of milestones achieved towards review if organistational structure	0	N/A	N/A	N/A	N/A	N/A
ICOD 4.2	Percentage reduction of vacancy by 30th June 2027	0%	N/A	N/A	N/A	N/A	N/A
ICOD 4.3	Number of milestones achieved towards review of Human Resorce Plans by 30th June 2027	0	N/A	N/A	N/A	N/A	N/A
ICOD 4.4	Number of employees wellness programmes facilitated	1	wellnes programme was held on 23 September 2026	1	1	1	
ICOD 4.5	Development of a Customer Care Policy	0	N/A	N/A	N/A	N/A	N/A

ICOD 4.6	% of budget actually spent on implementing work skills plan	0%	N/A	N/A	N/A	N/A	N/A

KPA NO 5: FINANCIAL VIABILITY AND MANAGEMENT

FVM 5.1	% of billed revenue collected	40%	N/A	N/A	**40%**	**57%**	
FVM 5.2	Percentage of capital actually spent on capital project	15%			**15%**	**10%**	
FVM 5.3	Ratio in respect of Debtor Payment Days	40	Not Achieved. The municipality has a huge debt book due to none payment by customers and billing estimates that had happened in the past		**40:01:00**	**1647**	
FVM 5.4	Cash to cover fixed operating expenditure	01:01	Achieved	N/A	**01:01**	**4**	
FVM 5.5	Percentage of the municipality's operating budget spent on indigent relief for free basic services	3.50%	Not Achived	There was a decrease in the number of Indigent Registration Consumers	**3.50%**	**0%**	
FVM 5.6	Percentage of Payments of creditor within 30 days	93%	Not Achieved	This is due to incomplete or inadequate supporting documentation submitted with invoices and delays by other departments in providing the necessary information, verifying invoices, and completing the required approval	**93%**	**90%**	
FVM 5.7	% of operational budget allocated for repairs and maintenance	0%	N/A	N/A	N/A	N/A	N/A
FVM 5.8	% of Conditional grants budget spent	15%	Achieved		**15%**	**15%**	
FVM 5.9	Number of MTREF's submitted to Council by 31 May	0	N/A	N/A	N/A	N/A	N/A

KPA NO6: GOOD GOVERNANCE AND PUBLI C PATIRCIPATION

GGP 6.1	Number Stakeholder Consultation convened	1	IGR set in 6 august 2026 at Council Chambers	N/A		1	1	
GGP 6.2	Qualified audit option achieved	0	N/A	N/A		0	0	N/A
GGP 6.3	90% Percentage of closing rate audit findings	0%	N/A	N/A		0%	0%	N/A
GGP 6.4	Percentage of risk mitigation implemented quarterly	70%	The report will be submitted after the sitting of Quarter 1 committee meeting.	After sitting of the Audit Committee report will be submitted		70%	0%	Not Achieved
GGP 6.5	Compliance to MFMA Requirements	90%	report will be submitted after the sitting of Quarter 1 Risk Commitee meeting.	immediately after sitting of Audit comm report will be submitted		90%	0%	Not Achieved
GGP 6.6	Percentage(FRP) milestone achieved quarterly	50%	Achieved , directorates have updated thier monthly progress	N/A		50%	73.10%	Over Achieved
GGP 6.7	Number of milestones achieved towards implementing ICT Governance Framework by 30 June 2027	Commence with Procurement				1	0	Not Achieved
GGP 6.8	Number of ward committees that are functional (meet four times a year, quorate and have action plan)	13	N/A	N/A		13	13	
GGP 6.9	90% Implementation of Council Resolution	90%	74%			90%	0%	Not Achieved
GGP 6.10	Number of Local Aids Council meetings held quarterly	1				1	0	Not Achieved
GGP 6.11	Number of awareness programmes	1				1	0	Not Achieved