MAKANA
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BID NOTICE / ADVERT

The Makana local municipality invites suitable service providers to provide the following services.

Tender Name	Tender Number	Closing Date & Time	Compulsory Briefing / Site Inspection
Supply and Delivery of printing and Posting of Municipal Services Debtors Accounts for a period of 36 months	**MLM/2026-27/BTO/001**	**12 October 2026 @ 12H00 PM**	**N/A**
Panel of Service Providers for the provision of Legal Services to Makana Local Municipality for a period of 36 months	**MLM/2026-27/MM/001**	**12 October 2026 @ 12H00 PM**	**15 September 2026 Venue: Makana Local Municipality, City Hall Time 11:00 AM**
Repairs and Refurbishment of Water and Sanitation Infrastructure for a period of 9 months	**MLM/2026-27/INFRA/001**	**12 October 2026 @ 12H00 PM**	**16 September 2026 Venue: Alicedale Hall Time: 11H00 AM**
Maintenance to the Office Building of the Department of Engineering and Infrastructure Services of Makana local Municipality	**MLM/2026-27/INFRA/002**	**24 September 2026 @ 12H00 PM**	**14 September 2026 Venue: Makana Local Municipality, City Hall Time 11:00 AM**
Supply and Delivery of Plumbing Fittings for Water and Sanitation for 24 Months (2 Years)	**MLM/2026-27/INFRA/003**	**12 October 2026 @ 12H00 PM**	**N/A**

Bidders are required to submit the following documents:

- Founding Statement (CK / Company Registration Certificate) or certified copy, if a sole proprietor provide affidavit confirming ownership.
- Valid SARS Tax status report Issued with a Pin.
- Completed and signed MBD 1, MBD 4, MBD 6.1, MBD 7.1, MBD 7.2, MBD 8 & MBD 9, **Failure to submit all the required documents will result in disqualification.**
- An electronic copy of the completed tender document with returnable documents MUST be submitted with tender submission saved in a flash drive. Failure to submit AN ORIGINAL HARD COPY AND A COPY ON USB will deem the bid non-responsive
- Certified copies of the Directors/Owners/Partners' Identity documents.
- Copy of the Statement of Municipal Account reflecting nil or less than 90 days arrears or Lease Agreement signed by both parties (both lessor and the lease), if expired, proof of extension of the lease must be attached and returned with the document. If an arrangement has been made to pay the arrear municipal account, then proof of such an arrangement must be attached. If lease agreement is submitted, proof from the lessor, with municipal account reflecting no arrears for more than 90 days. **Failure to submit will result in disqualification.**

- Bidders must be registered on the Central Supplier Database (CSD). Valid Proof of registration (CSD Registration report) must be submitted.
- **NB: Failure to submit all the above required information will result in disqualification of the bidder.**
- Tenders which are late, incomplete, unsigned, or submitted by fax or electronically, will not be accepted.
- Documents must be filled with black ink.
- **NB**: For JV and partnerships Each Director must complete and sign all MBDs, each JV/Partner must submit CSD; ID and JV/Partnership agreement must be submitted. **Failure to do so will result in disqualification.**
- **For MLM/2026-27/INFRA/002 you are required to submit CIDB Grading 3GB/3GBPE and Valid NHBRC Certificate**
- **For MLM/2026-27/INFRA/001 you are required to submit CIDB Grading 5CEPE/GBPE**
- Prices must be valid for a period of 90 days from the closure date of the tender.
- Makana Supply Chain Management Policy, The Preferential Procurement Policy Framework Act (PPPFA) No.5 of 2000 together with the Preferential Procurement Policy Regulations of 2022 will apply.
- Received Bids will be subjected to the following evaluation criteria:
  - Stage1-Evaluation in terms of the applicable functionality criteria
  - Stage 2-Evaluation in terms of the points for price and points for the specific goals per PPPFA Regulations of 2022 i.e., 80/20
  - A bidder that scores less than **70%** in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and will not be evaluated further for price and specific goals. Only bidders who score **70%** or more will be evaluated for price and specific goals.

- Specific goals will be utilized where 10 points will be allocated to 100% black owned companies, 5 points to 50% black youth owned companies and 5 points to locally based businesses. **NB: A certified proof of business address within the Makana Local Municipality Jurisdiction must be attached for Locally based businesses. Bidders who fail to attach such proof will forfeit the allocated points.**

PLEASE REFER TO THE RELEVANT TENDER DOCUMENT FOR THE DETAILED FUNCTIONALITY CRITERIA AND FURTHER BID CONDITIONS.

- Bids must only be submitted to the bid documentation provided by the municipality.
- A one-envelope system will be followed.

Bid documents:
All Bid documents will be available at cost
(MLM/2026-27/MM/001, MLM/2026-27/INFRA/001)- R1,772.00,
(MLM/2026-27/BTO/001, MLM/2026-27/INFRA/002, MLM/2026-27/INFRA/003) – R1,002.00

Completed bidding documents in a sealed envelope, clearly marked with tender number and tender name of the applicable project must be deposited in the **TENDER BOX** situated at Makana Local Municipality: Finance Department at 92 High Street Makhanda not later than the above indicated closing dates.

Makana Local Municipality does not bind itself to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid.

All Technical Enquiries are to be submitted to **Project Manager: Ms. P Sazela psazela@makana.gov.za (Supply and Delivery of printing and Posting of Municipal Services Debtors Accounts for a period of 36 months) MLM/2026-27/BTO/001.**
Available date of the document – 11 September 2026

All Technical Enquiries are to be submitted to **Project Manager: Ms. C April capril@makana.gov.za (Panel of Service Providers for the provision of Legal Services to the Makana Local Municipality for a period of 36 months) MLM/2026-27/MM/001.**
Available date of the document – 11 September 2026

All Technical Enquiries are to be submitted to **Project Manager: Mr. M Qwane mqwane@makana.gov.za (Repairs and Refurbishment of Water and Sanitation Infrastructure for a period of 9 months) MLM/2026-27/INFRA/001.**
Available date of the document – 11 September 2026

All Technical Enquiries are to be submitted to **Project Manager: Mr. M Qwane mqwane@makana.gov.za (Maintenance work to the Office Building of the Department of Engineering and Infrastructure services of Makana Local Municipality) MLM/2026-27/INFRA/002.**
Available date of the document – 11 September 2026

All Technical Enquiries are to be submitted to **Project Manager: Mr. M Qwane mqwane@makana.gov.za (Supply and Delivery of Plumbing Fittings for Water and Sanitation for 24 Months (2 Years) MLM/2026-27/INFRA/003.**
Available date of the document – 11 September 2026

All SCM queries are to be directed to Mr V Skeyi Tel: 046 603 6222 email: vskeyi@makana.gov.za

Mr. P.M. Kate

MUNICIPAL MANAGER