



BID NOTICE / ADVERT

The Makana local municipality invites suitable service providers to provide the following services.

Tender Name	Tender Number	Closing Date & Time	Compulsory Briefing / Site Inspection
Leasing of office space in Makana for Traffic Department	MLM/2025-26/CMS/001	02 April 2026 @ 12H00 PM	N/A
Panel of Service Providers for the Provision of Legal Services to Makana Local Municipality for a Period of 36 Months	MLM/2025-26/MM/002	21 April 2026 @12H00 PM	N/A
Supply, Configure and Deliver Laptops, Desktops, Backpacks and other Computer Peripherals for 36 Months as and when required	MLM/2025-26/MM/003	21 April 2026 @12H00PM	N/A
Upgrade of Sports Facilities in Oval Stadium, Lavender Valley. Makhanda- Phase B	MLM/2025-26/INFRA/013	02 April 2026 @12H00 PM	25 March 2026@ 10H00AM, City Hall
Maintenance work to the office building for the department of Engineering and Infrastructure Services	MLM/2025-26/INFRA/014	02 April 2026 @12H00 PM	26 March 2026@ 10H00AM, City Hall
Supply and Delivery of Medium Voltage Testing Machinery	MLM/2025-26/INFRA/015	02 April 2026	N/A
Review of Makana Local Municipality Local Economic Development (LED) Strategy and Implementation Plan.	MLM/2025-26/LED/001	02 April 2026	N/A
Compilation of Interim and Annual Financial Statements and Audit Support for a period of 36 Months	MLM/2025-26/BTO/010	21 April 2026 @12H00 PM	N/A

Bidders are required to submit the following documents:

- Founding Statement (CK / Company Registration Certificate) or certified copy, if a sole proprietor provide affidavit confirming ownership.
- Valid SARS Tax status report Issued with a Pin.
- Completed and signed MBD 1, MBD 4, MBD 6.1, MBD 7.1, MBD 7.2, MBD 8 & MBD 9, Failure to submit all the required documents will result in disqualification.

- An electronic copy of the completed tender document with returnable documents MUST be submitted with tender submission saved in a flash drive. Failure to submit AN ORIGINAL HARD COPY AND A COPY ON USB will deem the bid non-responsive

- Certified copies of the Directors/Owners/Partners' Identity documents.

- Copy of the Statement of Municipal Account reflecting nil or less than 90 days arrears or Lease Agreement signed by both parties (both lessor and the lease), if expired, proof of extension of the lease must be attached and returned with the document. If an arrangement has been made to pay the arrear municipal account, then proof of such an arrangement must be attached. If lease agreement is submitted, proof from the lessor, with municipal account reflecting no arrears for more than 90 days. **Failure to submit will result in disqualification.**

- Bidders must be registered on the Central Supplier Database (CSD). Valid Proof of registration (CSD Registration report) must be submitted.

- **NB: Failure to submit all the above required information will result in disqualification of the bidder.**

- Tenders which are late, incomplete, unsigned, or submitted by fax or electronically, will not be accepted.

- Documents must be filled with black ink.

- **NB:** For JV and partnerships Each Director must complete and sign all MBDs, each JV/Partner must submit CSD; ID and JV/Partnership agreement must be submitted. **Failure to do so will result in disqualification.**

- Upgrading of Sports Facilities in Oval Stadium, Lavender Valley Makhanda Phase B (CIDB Grading 5CEPE/GBPE or Higher is needed.

- **Maintenance work to the office building for the department of Engineering and Infrastructure Services (CIDB Grading 2GB/2GBPE) and (Valid NHBRC Certificate)**

- Prices must be valid for a period of 90 days from the closure date of the tender.

- Makana Supply Chain Management Policy, The Preferential Procurement Policy Framework Act (PPPFA) No.5 of 2000 together with the Preferential Procurement Policy Regulations of 2022 will apply.

- Received Bids will be subjected to the following evaluation criteria:

- Stage 1-Evaluation in terms of the applicable functionality criteria
- Stage 2-Evaluation in terms of the points for price and points for the specific goals per PPPFA Regulations of 2022 i.e., 80/20
- A bidder that scores less than 70% in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and will not be evaluated further for price and specific goals. Only bidders who score 70% or more will be evaluated for price and specific goals.
- Specific goals will be utilized where 10 points will be allocated to 100% black owned companies, 5 points to 50% black youth owned companies and 5 points to locally based businesses. **NB: A certified proof of business address within the Makana Local Municipality Jurisdiction must be attached for Locally based businesses. Bidders who fail to attach such proof will forfeit the allocated points.**

PLEASE REFER TO THE RELEVANT TENDER DOCUMENT FOR THE DETAILED FUNCTIONALITY CRITERIA AND FURTHER BID CONDITIONS.

- Bids must only be submitted to the bid documentation provided by the municipality.
- A one-envelope system will be followed.

Bid documents:

Bid documents will be available at cost (MLM/2025-26/INFRA/014, MLM/2025-26/INFRA/015, MLM/2025-26/LED/001)-R514.00 (MLM/2025-26/CMS/001)- 945.00 (MLM/2025-26/MM/002, MLM/2025-26/MM/003, MLM/2025-26/INFRA/013, MLM/2025-26/BTO/010) - R1672.00

All the documents will be available on 23 March 2026 except MLM/2025-26/INFRA/013 which will be available on 25 March 2026

Completed bidding documents in a sealed envelope, clearly marked with tender number and tender name of the applicable project must be deposited in the **TENDER BOX** situated at Makana Local Municipality: Finance Department at 92 High Street Makhanda not later than the above indicated closing dates.

Makana Local Municipality does not bind itself to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid.

All Technical Enquiries are to be submitted to Project Manager: Mr G Flotman gflotman@makana.gov.za (Leasing of office space in Makana for Traffic

Department) MLM/2025-26/CMS/001

All Technical Enquiries are to be submitted to Project Manager: Ms. C April capril@makana.gov.za (Panel of Service Providers for the Provision of Legal Services to the Makana Local Municipality for a Period of 36 Months) MLM/2025-26/MM/002

All Technical Enquiries are to be submitted to Project Manager: Mr. T Matshuisa tmatshuisa@makana.gov.za (Supply, Configure and Deliver Laptops, Desktops, Backpacks and other Computer Peripherals for 36 Months as and when required) MLM/2025-26/MM/003

All Technical Enquiries are to be submitted to Project Manager: Mr. L Dingani ldingani@makana.gov.za (Upgrading of Sports Facilities in Oval Stadium, Lavender Valley Makhanda Phase B) MLM/2025-26/INFRA/013

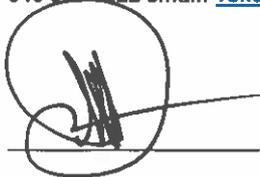
All Technical Enquiries are to be submitted to Project Manager: Ms. G Mfeti gmfeti@makana.gov.za (Maintenance work to the office building for the department of Engineering and Infrastructure Services) MLM/2025-26/INFRA/014

All Technical Enquiries are to be submitted to Project Manager: Mr V Silinga vsilinga@makana.gov.za (Supply and Delivery of Medium Voltage Testing Machinery) MLM/2025-26/INFRA/015

All Technical Enquiries are to be directed to Project Manager: Mr S Nyembezi snymbezi@makana.gov.za for (Review of Makana Local Municipality Local Economic Development (LED) Strategy and Implementation Plan.) MLM/2025-26/LED/001

All Technical Enquiries are to be directed to Project Manager: Ms T Mzolo tmzolo@makana.gov.za for (Compilation of Interim and Annual Financial Statements and Audit Support for a period of 36 Months) MLM/2025-26/BTO/010

All SCM queries are to be directed to Mr V Skeyi Tel: 046 603 6222 email: vskeyi@makana.gov.za



Mr. P.M. Kate

MUNICIPAL MANAGER