

REPORT TO: COUNCIL

File Ref:.....

Collaborator/ Item No.....

Date: February 2026

SUBJECT: MID INYEAR PERFORMANCE ASSESSMENT 2025/26 FINANCIAL YEAR

REPORT DATE: 19 FEBRUARY 2026 MUNICIPAL MANAGER TO COUNCIL

1. PURPOSE:

The purpose of this report is for the Municipal Manager to approve adjusted MID In year performance report 2025/26 Service Delivery Budget Implementation Plan (SDBIP). The report was tabled to Council on the 30 January 2026 for adoption and subsequently sent to the Audit committee on the 11 February 2026 for approval.

2. LEGAL COMPLIANCE:

Municipal Finance Management Act 65 of 2003 (MFMA).

3. BACKGROUND

In terms of MFMA Accounting officer must within 30 days after the end of each quarter submit a quarter performance report to the Council.

4. EXECUTIVE SUMMARY:

STATE OF THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP)

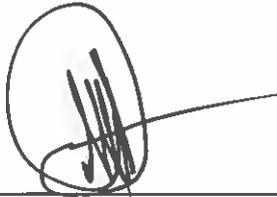
In terms of Section 72(1)(a) of the Local Government: Municipal Finance Management Act (MFMA), Act 56 of 2003 the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such an assessment must, in terms of Section 72(1)(b) of the MFMA, be submitted to the Mayor, Provincial and National Treasury.

Makana Municipality shall strive to ensure sustainable, affordable, equitable and quality services in a just, friendly secure and healthy environment, which promotes social and economic growth for all.

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Once the Mayor has considered the report, it must be submitted to Council by 31 January in terms of Section 54 of the MFMA. Makana Municipality's Mid-Year Performance Assessment Report and supporting tables is prepared in accordance with MFMA Circular 13 and the Municipal Budget and Reporting Regulations.



P.M. KATE
MUNICIPAL MANAGER



5. OVERVIEW MID IN YEAR PERFORMANCE ASSESSMENT 2025-26 FINANCIAL YEAR

5.1 Overall Mid In Year Performance Assessment

KEY PERFORMANCE AREA	No Quarter Targets Q1	Achieved	Partially/ Outstanding Achieved	No Quarter Targets Q2	Achieved	Partially/ Outstanding Achieved	% Achievement (Q1)	% Achievement (Q2)	Of	% MID TERM
0.1 Basic Service Delivery and Infrastructure Development	9	5	0	9	7	0	55.55%	78%		66.77%
0.2 Social Cohesion and Community Services	7	6	0	7	6	0	85.71%	86%		85.80%
0.3 LED and Planning	6	5	0	6	5	0	83.33%	83.33%		83.33%
0.4 Financial Viability and Management	6	4	0	6	4	0	66.67%	66.67%		66.67%
0.5 Institutional Development & Capacity Development	7	4	0	7	5	0	57.14%	71.43%		64.28%
0.6 Good Governance and Public Participation	15	2	2	15	4	1	13.33%	26.67%		20%
0.7 TOTAL	50	26	2	51	31	1	52%	62%		57%

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5.2 PERFORMANCE EVALUATION:

5.2.1 KEY PERFORMANCE AREA: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Five of the project targets are with timeframe, thin include, Replacement of ageing Asbestos pipes Phase 4, Water conservation and demand, Upgrading of Makana Way Phase 2, Upgrade of Sports Facilities in Oval Stadium, Lavendar Valley Makhanda and Rehabilitation of Milner, African and lower high street circle by 30th March 2026 as Service delivery Budget Implementation Plan out of 9 Project

(a) UNDER ACHIEVEMENT

No	Performance Indicator	Target	Deviations and corrective action
.1	Upgrade of Alicedale sewer pump station no	Design and tender document and award completed	Delay in procurement process. Appointment consultant was only done on 17th December 2025.
.2	Installation of (4) Highmast by 30 June 2026	Report on the number of Highmast installed	Nonresponsive bidders, Re-advertisement
.3	Rehabilitation of 11 street by 30th March 2026	(30%) Substructure and surfacing completed	The contractor was only appointed on the 15 December 2025. There were delays on the appointment of the contractor. The BSC sitting was on the 30 May 2025. The project is on construction phase, the project duration is 12 months
.4	Water Quality Management and measured quarterly against SANS 241 physical, micro and Chemical parameters	97% Compliance	33.3% of the overall performance. Physical - 0%, Micro 99.9% and Chemical - 0%. The tests were done due to delays on SCM on procuring the services. The requests were sent to SCM on the 17 October 2025 and there was no response

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5.2.2 KEY PERFORMANCE AREA: SOCIAL COHESION AND COMMUNITY SERVICES

There are nine (9) indicators in total of which one has not yet commenced and Safety forum and one completed in the first quarter which of construction 1257m Boundary Landfill sites. Out of 7 performance indicator 6 are with timeframe as set in the SDBIP and one (01) below performance standard.

(a) UNDER ACHIEVEMENT

No	Performance Indicator	Target	Deviations and corrective action
.1	Draft Environmental Management Plan	Approved Environmental Management Plan	Target December 2025 was not met due to delay in sitting of Portfolio Committee, however, its going the plan would be tabled Conil on the30 January for approval.

5.5 PERFORMANCE EVALUATION: KEY PERFORMANCE AREA LOCAL ECONOMIC DEVELOPMENT AND PLANNING

In the this Key Performance Area there are seven Indicator of which six(6) of those indicator are with in timeframe these are, Review of LED Strategy, EPWP Job opportunities created, Support SMMEs with access to markets and trade show, building application and upgrading of 178 informal settlements

(a) UNDER ACHIEVEMENT

No	Performance Indicator	Target	Deviations and corrective action
.1	Review of SDF	Progress in the rollout plan to review the SDF	Due to the resignation of the Manager Spatial Planning & Land Usage, no progress was made as there was no one to drive the already established rollout plan. Corrective measure, the Municipality has engaged the District Municipality, as a result to assist with review of the SDF.

5.6 KEY PERFORMANCE AREA: INSTITUTIONAL DEVELOPMENT & ORGANISATIONAL DEVELOPMENT

There are nine (9) indicators under this key performance area of which five (5) targets are within timeframe as set in the SDBI which are Implementation of Job Evaluation Outcome, Human Resources Plan, Employees Wellness Programmes, Implementation of equity Plan and Review HR policies of which Two (2) of targets are annual, which will be measured by the end financial year. Three (2) of targets are below performance standard

(a) UNDER ACHIEVEMENT:

No	Performance Indicator	Target	Deviations and corrective action
.1	Annual Review of Organisational Structure	Draft review table to LFF	There is one directorate out of six who has not completed the process. The process will be completed in third quarter
.2	Recruitment and Selection	Percentage of vacant filled inline recruitment plan	Appointments are not made in line with recruitment plan. The Plan development the budget adjustment

5.6 PERFORMANCE EVALUATION: FINANCIAL VIABILITY AND MANAGEMENT

There are 10 targets under this Key Performance Area of which four (4) of the KPI are annual targets, Workplace skills plan expenditure, Operational budget, Conditional grant budget spent and Submission of the MTRE by 30 May 2026. Out of Six (6) target 4 target are within timeframe as set in the SDBIP, which % of billed revenue collected, Percentage of capital actually spent on capital project, Cash to cover fixed operating expenditure and Percentage of Payments of creditor within 30 days

(a) UNDER ACHIEVEMENT:

No	Performance Indicator	Target	Deviations and corrective action
1.	Ratio in respect of Debtor Payment Days)	40 days	124 days debtors' payment, Nonpayment of services by communities, businesses and government. The municipality is planning to undertake and exercise of separating collectable and uncollectable debt.
2.	Free basic Service (Indigent relief)	3,5%	2% of Free basic services. This is due to a lesser number of registered indigents. Adjust the target downwards as the number of registered indigents would not increase during the financial year.

5.6 PERFORMANCE EVALUATION: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

There are 15 targets under this Key Performance Area of which all quarters have targets. **Only** target are within timeframe as set in the SDBIP, which are Financial Recovery Plan(FRP), Enhance Ward Committee function and partially Percentage (%) of ICT Capital Budget spent

(a) UNDER ACHIEVEMENT:

No	Performance Indicator	Target	Deviations and corrective action
1.	Intergovernmental Relationship (IGR)	IGR meeting sitting	To priorities in the third Quarter
2.	Qualified audit opinion	90% of RFI submitted to AG onetime	60% achieved, the departments were not submitting AG RFI's on time, Consequence management will be implemented on the non-submission of information in this current financial year.
3.	Improve Audit Outcomes	80,0%Percentage of Audit findings resolved quarterly inline with audit action plan milestones.	The departments were not providing progress on the audit action plan. Consequence management will be implemented on the non-submission of information in this current financial year.
4.	Percentage of Risk Based Audit Plan (RBAP) Implemented quartely	90,0%	83% Achieved, the overtime management review was delayed due to information that it is locked up in the City hall. The overtime project will be implemented as soon as the information is available
5.	Percentage of risk mitigation implemented quarterly	No report	The committee meeting was rescheduled due to poor submission of reports. It will be held on the 5th of February 2026.
6.	Compliance to MFMA Requirements	No report	The committee meeting was rescheduled due to poor submission Compliance reports. Meeting will be sitting the 5th of February 2026.
7.	IDP/Budget Review Public Participation annualy	14 Ward consultant	Consultation is postponed for the third Quarter
8.	Implementation of the HIV/AIDS Strategy and Plan by 30 June 2025	Implementation of the HIV/AIDS Strategy and Plan by 30 June 2025	HIV/AIDS has not operationalized

No	Performance Indicator	Target	Deviations and corrective action
9.	Development Customer complaints Management System	Development Standard operation Procedure	Intervention by the MIS has change the strategy, this KPI will adjust to be inline with MIS targets.

8. COMMENTS FROM OTHER DIRECTORATES

Comments are part of the report

9. RECOMMENDATION

- a. THAT Council Adopt the Mid In year Perfomence Assessment for 2025-26 financial year



P.M. KATE
MUNICIPAL MANAGER



REPORT TO: COUNCIL

File Ref:.....

Collaborator/ Item No.....

Date: February 2026

SUBJECT: SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN SECOND QUARTER PERFORMANCE REPORT 2025/26 FINANCIAL YEAR

REPORT DATE: 19 FEBRUARY 2026 FROM MUNICIPAL MANAGER TO COUNCIL

1. PURPOSE:

The purpose of this report is for the MUNICIPAL MANAGER to approve the adjusted SECOND quarter performance report 2025/26 Service Delivery Budget Implementation Plan (SDBIP) due to review and validation by the Internal Audit for approval, *by the Audit Report was sent* Committee on the 11th of February 2026. *Subsequent to that*

2. LEGAL COMPLIANCE:

Municipal Finance Management Act 65 of 2003 (MFMA).

3. BACKGROUND

In- terms of MFMA Accounting officer must within 30 days after the end of each quarter submit a quarter performance report to the Council.

4. EXECUTIVE SUMMARY:

STATE OF THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP)

Service Delivery Budget Implementation Plan is developed in terms of the Municipal Finance Management Act 2003, Circular 13 legislative requirements. The MFMA Act and Circular requires that Municipalities Mayor must develop approve and sign SDBIP with 28 Days after the Budget for new financial has been approved by Council.

IDP and Budget for 2025/26 financial year were approved by Council on the 29th of May 2025 subsequently to that SDBIP was approved on 27th June 2025. The MFMA also requires that ~~the SDBIP must be reported to Council Quarterly within 30 days after the end of the quarter.~~

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