



MAKANA

MUNICIPALITY | EASTERN CAPE
...a great place to be

RFQ DOCUMENT

RFQ No: MLM/RFQ002/2024-25

**SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR CLEANERS AND
CARETAKERS OF MAKANA LOCAL MUNICIPALITY**

Closing Date: 18 February 2025	Closing Time: 12H00 PM
---------------------------------------	-------------------------------

Name of Bidder:

Address:

.....

.....

Telephone No:

Fax No:

Bid Price:

RFQ BOX: FINANCE DIRECTORATE; HIGH STREET; MAKHANDA

IMPORTANT NOTES TO BIDDERS:

- | |
|--|
| <ul style="list-style-type: none">a) No late RFQ will be accepted under any circumstances.b) RFQ offers must be submitted in a sealed envelope clearly reflecting the RFQ number and RFQ description as indicated.c) Only original RFQ will be accepted. No copies, electronic or RFQ via facsimile or telegram will be accepted.d) Returnable documentation to be numbered |
|--|

CHECKLIST

Only a tenderer who has fully completed and submitted required documentation shall be considered. Failure to do so may result in the disqualification of tenderer.

No.	Documents	Checked
1.	Tax compliance status report with Issued Pin	
2.	Central Supplier Data base (CSD) Proof of registration	
3.	Copy/ies of Company composition documents e.g. CK1, CK2 or Trust document	
4.	Certified Copy of the Billing clearance reflecting nil arrear amounts for municipal accounts or lease agreement signed by both parties (both lessor and the lessee) If expired, proof of extension of the lease must be attached or statement of municipal accounts which is not more than 3 months old and not more than 3 months in arrears must be attached and be returned with the Tender document. If arrangement has been made to pay the arrears municipal account, then certified proof of such arrangement must be attached. If lease agreement is submitted, proof from the lessor, with municipal account reflecting no arrears for more than 90 days. Failure to submit will result in disqualification.	
5.	Completed and signed of MBD1, MBD4, MBD6.1, MBD7.1, MBD7.2, MBD7.3, MBD 8 & MBD 9 Failure to submit will result in disqualification.	
6.	NB: JV/Partnership; JV agreement or partnership agreement must be attached failure will result in disqualification Each JV partner or Partnership partner must complete and sign all MBDs and submit billing per requirement above.	

DETAILS OF BIDDER

Name of firm / entity / enterprise	
Trading as (if different from above)	
Postal Address	
Physical Address	
Contact Details of the Person Signing the RFQ	Name: _____ Telephone: () _____ Fax: () _____ Cellular Number: _____ E-mail Address: _____
Contact Details of the Senior Manager Responsible for Overseeing the Contract Performance	Name: _____ Telephone: () _____ Fax: () _____ Cellular Number: _____ E-mail Address: _____
Contact Details of Person Responsible for the Accounts / Invoices	Name: _____ Telephone: () _____ Fax: () _____ Cellular Number: _____ E-mail Address: _____
Company Income Tax Number	

ADVERTISEMENT

The Makana Local Municipality invites all experienced and competent suitable Tenderers that are fully equipped to provide the following goods and services.

Project Name: **SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR CLEANERS AND CARETAKERS OF MAKANA LOCAL MUNICIPALITY**

RFQ NO: MLM/RFQ-002/2024-25

Date Advertised: 11 February 2025

Closing Date: 18 February 2025

Bidders are required to submit the following documents:

- Founding Statement (CK / Company Registration Certificate) or certified copy must be submitted, if a sole proprietor provide affidavit confirming ownership.
- Bidders to submit a valid SARS Tax status report Issued with a Pin.
- **Completed and signed declaration of interest MBD 1, MBD4, MBD 6.1, MBD 7.1, MBD 7.2, MBD 7.3, MBD 8 & MBD 9, Failure to submit the MBD's will result in disqualification.**
- Original certified copy Directors/Owners/Partners Identity documents.
- Certified Copy of the Billing clearance reflecting nil arrear amounts for municipal accounts or lease agreement signed by both parties (both lessor and the lessee) If expired, proof of extension of the lease must be attached or statement of municipal accounts which is not more than 3 months old and not more than 3 months in arrears must be attached and be returned with the Tender document. If arrangement has been made to pay the arrears municipal account, then certified proof of such arrangement must be attached. If lease agreement is submitted, proof from the lessor, with municipal account reflecting no arrears for more than 90 days. **Failure to submit will result in disqualification.**
- NB: For JV and partnership Each Director must complete and sign the MBDs, each JV/Partner must submit CSD; ID and JV/Partnership agreement to be submitted. **Failure to do so will result in disqualification.**
- Tenderers must be registered on the Central Supplier Database (CSD). Proof of registration, CSD Registration report must be submitted reflecting tax compliance status not older than 3 months.
- Samples to be provided upon consideration for appointment.
- RFQ's, which are late, incomplete, unsigned or submitted by fax or electronically, will not be accepted.
- Documents to be filled with black ink.
- Prices must be valid for a period of 90 days from the closure date of the tender.

- Makana Supply Chain Management Policy, The Preferential Procurement Policy Framework Act (PPPFA) No.5 of 2000 together with the Preferential Procurement Policy Regulations of 2022 as amended will apply.
- Received Bids will be subjected to the following evaluation criteria.
- Stage 1- Evaluation in terms of the applicable functionality criteria
- Stage 2 -Evaluation in terms of the points for the price and points for the specific goals per PPPFA Regulations of 2022 i.e., 80/20

CRITERIA	Weight
STAGE 1 OF EVALUATION – FUNCTIONALITY	
Proof of Quality agreement from your manufacturer SABS Approved	10
Company Experience in Supply & Delivery of Protective Clothing and Safety Shoes with signed contactable reference letters in National or Provincial or Local Govt Sector. 1-2 projects = 10 points 3-4 projects = 30 points 5 projects = 50 points	50
Delivery time frame (Proven track record in of delivery: Attach a copy of a signed purchase order with a signed delivery note) in National or Provincial or Local Govt Sector in similar project. Within 7 days = 10 points Within 8 - 14 days = 20 points	20
Financial Bank Rating (A, B and C = 20 Points) Financial Bank Rating (D, E, F, G and H = 0 points)	20
TOTAL	100

- A bidder that scores less than 70% in respect of “functionality” will be regarded as submitting a non-responsive bid and will be disqualified and will be not evaluated further for price and specific goals.
- Specific goals will be utilized where 10 points will be allocated to 100% black owned companies, 5 points to 50% black youth owned companies and 5 points to locally based businesses. NB: A certified

proof of business address within the Makana Local Municipality Jurisdiction must be attached for Locally based businesses. Bidders who fail to attach such proof will forfeit the allocated points.

- Bids must only be submitted in the format as stated in the RFQ document and this advert as per RFQ documentation provided by the municipality.
- One envelopes system will be followed.

OBTAIN DOCUMENTS: will be available at Makana Municipality website published with advert at no cost to the bidder.

NB- SUBMITTING OF TENDERS

Completed bid documents in a sealed envelope, clearly marked with tender number and tender name of the applicable project must be deposited in the **RFQ BOX** situated at Makana Local Municipality: Finance Department at 92 High, Makhandha not later than the closure dates and times indicated on the table above.

Makana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.

All Technical Enquiries are to be directed to Mrs. Pearl Liwani Tel: 046 603 6243 email: LiwaniPearl@makana.gov.za and all SCM queries are to be directed to Ms. Tabisa Mvane and Mr. Vuyani Skeyi Tel: 046 603 6222 email: tmvane@makana.gov.za / VSkeyi@makana.gov.za

Issued by office of the Municipal Manager: Mr P.M. Kate

MR P.M. KATE

MUNICIPAL MANAGER

SECTION 1.2: RFQ CONDITIONS AND INFORMATION

1.2.1 General and Special Conditions of Contract

General Conditions of Contract (GCC) as well as Special Conditions of Contract (SCC) forming part of this set of tender documents will be applicable to this tender in addition to the conditions of tender. Where the GCC and SCC conflict with one another, the stipulations of the SCC will prevail.

1.2.2 Acceptance or Rejection of an RFQ

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or the tender scoring the highest points.

1.2.3 Validity Period

Bids shall remain valid for ninety (90) days after the RFQ closure date.

RFQ may not be amended or withdrawn and may be accepted at any time by Makana Municipality. Validity period can be extended when required.

1.2.4 Cost of RFQ Documents

The RFQ's are issued at no cost to service providers, as they are required to download RFQ's on the municipal website.

1.2.5 Completion of RFQ Documents

- (a) The original RFQ document must be completed fully in black ink and signed by the authorised signatory to validate the tender. RFQ documents may not be retyped. Retyped documents will result in the disqualification of the RFQ.
- (b) The complete original RFQ document must be returned. Missing pages will result in the disqualification of the RFQ.
- (d) No unauthorised alteration of this set of RFQ documents will be allowed. Any unauthorised alteration will disqualify the RFQ automatically. Any ambiguity must be cleared with contact person on the RFQ **before** the RFQ closure.

1.2.6 Compulsory Documentation

1.2.6.1 Tax Clearance Certificate

- (a) A Tax Compliance Status with Pin Issued must accompany the bid.
- (b) Bids not supported by a valid tax compliance status with a pin issued will be disqualified.

1.2.7 Other Documentation

1.2.7.1 Construction Industry Development Board (CIDB) (If applicable)

Where applicable, a copy of the bidder's registration with the CIDB must be included with the tender.

1.2.7.2 Municipal Rates, Taxes and Charges

- (a) An original or certified copy of the bidders Municipal Billing Clearance Certificate (for the Municipality where the bidder pays his account) for the month preceding the tender closure date must accompany the tender documents.
- (b) Any bidder which is in arrears with their municipal rates and taxes or municipal charges due to any Municipality or any of its entities for more than three months and have not arranged for settlement of same before the bid closure date will be unsuccessful.
- (c) If a bidder rents their premises, valid lease agreement must be submitted that the rental includes their municipal rates and taxes or municipal charges and that their rent is not in arrears and the Landlord must not be in arrears with Municipal Services. Proof of the Municipal Account of the Landlord must be submitted with the tender.

1.2.7.3 Identity Document

- (a) The Identity document/s of the Director or Directors must be originally certified and not a copy of a previous certification

1.2.7.4 Company composition documents

- (a) A copy of the company composition documents e.g. CK1, CK 2 or Trust documents must be submitted.

1.2.7.5 MBD Forms

- (a) All the attached MBDs 1, 4, 8 and 9 forms must be duly completed and signed.
- (b) MBD 6.1, 7.1, 7.2 and 7.3 (PPFA) must be duly completed and signed.

1.2.8 Authorised Signatory

- (a) A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.
- (b) A bid shall be eligible for consideration only if it bears the signature of the bidder or of a person duly and lawfully authorised to sign it for and on behalf of the bidder.

1.2.9 Site / Information Meetings (if applicable)

N/A

1.2.10 Samples

Samples to be provided upon consideration for appointment.

1.2.11 Quantities of Specific Items

If RFQ are called for a specific number of items, Council reserves the right to change the number of such items to be higher or lower. The successful bidder will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful bidder does not accept the new scenario, it will be offered to the second-placed bidder. The process will be continued to the Municipality's satisfaction.

1.2.12 Submission of RFQ

- (a) The RFQ must be placed in a sealed envelope, or envelopes when the two-envelope system is specified, clearly marked with the RFQ number, title as well as closing date and placed in the RFQ box on the Finance Directorate in High Street, Makhanda by no later than **18 February 2025 @ 12H00 PM**
- (b) Faxed, e-mailed and late RFQ will not be accepted. RFQ may be delivered by hand, by courier, or posted at the bidder's risk and must be received by the deadline specified above, irrespective of how they are sent or delivered.

1.2.13 Expenses Incurred in Preparation of RFQ

The Municipality shall not be liable for any expenses incurred in the preparation and submission of the RFQ.

1.2.14 Contact with Municipality after RFQ Closure Date

Bidders shall not contact the Makana Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded. If a bidder wishes to bring additional information to the notice of the Makana Municipality, it should do so in writing to the Makana Municipality. Any effort by the firm to influence the Makana Local Municipality in the bid evaluation, bid comparison or contract award decisions will result in the rejection of the bid.

1.2.15 Opening, Recording and Publications of RFQ Received

- (a) RFQ will be opened on the closing date immediately after the closing time specified in the RFQ documents. If requested by any bidder present, the names of the bidders, and if practical, the total amount of each bid and of any alternative bids will be read out aloud.
- (b) Details of RFQ received in time will be published on the Municipality's website as well as recorded in a register which is open to public inspection.

1.2.16 Evaluation of RFQ

RFQ will be evaluated in terms of their responsiveness to the RFQ specifications and requirements as well as such additional criteria as set out in this set of RFQ documents

1.2.17 Procurement Policy

Bids will be awarded in accordance with the Makana Supply Chain Management Policy, The Preferential Procurement Policy Framework Act (PPPFA) No. 5 of 2000 together with the Preferential Procurement Policy Regulations of 2022 will apply.

1.2.18 Contract

The Municipality will request the signing of a Service Level Agreement which, together with the signed tender document, will constitute the full agreement between the Municipality and the successful bidder.

1.2.19 Language of Contract

The contract documents will be compiled in English and the English versions of all referred documents will be taken as applicable.

1.2.20 Wrong Information Furnished

Where a contract has been awarded on the strength of the information furnished by the bidder which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Municipality may, in addition to any other legal remedy it may have, recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract.

1.2.21 Past Practices

- (a) The bid of any bidder may be rejected if that bidder or any of its directors have abused the municipality's supply chain management system or committed any improper conduct in relation to such system.
- (b) The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors influenced or tried to influence any official or councillor with this or any past tender.
- (c) The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors offered, promised or granted any official or any of his/her close family members, partners or associates any reward, gift, favour, hospitality or any other benefit in any improper way, with this or any past tender.

1.2.22 Enquiries

Enquiries in connection with this RFQ, prior to the tender closure date, may be addressed to Project Manager Mrs. Liwani Pearl email address: LiwaniPearl@makana.gov.za, tel:046 603 6243 and all SCM Enquiries to be directed to Ms Tabisa Mvane and Mr Vuyani Skeyi on 046 603 6222 email: tmvane@makana.gov.za / VSkeyi@makana.gov.za



OTHER RETURNABLE DOCUMENTS



MAKANA
MUNICIPALITY | EASTERN CAPE
...a great place to be

MBD 1

PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)

BID NUMBER:

CLOSING DATE:

CLOSING TIME:

DESCRIPTION

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

SUPPLIER INFORMATION

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER

CODE

NUMBER

CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUM- BER		
E-MAIL ADDRESS					
VAT REGISTRATION NUM- BER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD NO:	
ARE YOU THE ACREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> YES <input type="checkbox"/> NO [IF YES ENCLOSE PROOF]		ARE YOU A FOR- EIGN BASED SUPPLIER FOR THE GOODS /SERVICES OF- FERED?		<input type="checkbox"/> YES <input type="checkbox"/> NO [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE		R
SIGNATURE OF BIDDER		DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DI- RECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT			CONTACT PERSON		
CONTACT PERSON			TELEPHONE NUMBER		
TELEPHONE NUMBER			FACSIMILE NUMBER		
FACSIMILE NUMBER			E-MAIL ADDRESS		
E-MAIL ADDRESS					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED: DATE:.....



MAKANA
MUNICIPALITY | EASTERN CAPE
...a great place to be

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Company Registration Number:

3.4 Tax Reference Number:

3.5 VAT Registration Number:

3.6 Are you presently in the service of the state **YES / NO**

3.6.1 If so, furnish particulars.

.....

3.7 Have you been in the service of the state for the past twelve months? **YES / NO**

3.7.1 If so, furnish particulars.

.....

.....

- (i) any municipal council.
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces.

(b) a member of the board of directors of any municipal entity; (c) an official of any municipality or municipal entity.

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

3.8.1 If so, furnish particulars.

.....

3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

YES / NO

3.9.1 If so, furnish particulars

.....

3.10 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.10.1 If so, furnish particulars.

.....

3.11 Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.11.1 If so, furnish particulars.

.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM (MBD 4) IS
CORRECT.**

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE
TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) The **80/20** preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$
Where		

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender.

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \\ Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) & \text{or} & Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

SAFETY JACKECTS

- **Size from Medium to XXL**
- **A breast pocket with flap on the L.H.S with Makana Logo**
- **Name and Surname of the employee must be clearly stated in the R.H.S (in red)**
- **Detachable insulated hood with drawstrings**
- **Internal zippered cell phone pocket at the chest**
- **50 mm silver reflective tape around arms and torso and so shoulders**

100% Coated oxford Polyester.

Concealed hood with hood and toggles.

Front chest pocket with zip closure.

Front yoke has been angled for ample branding space.

- ☐ **Fully lined.**
- ☐ **Fully padded.**
- ☐ **Perfect for working in winter.**
- ☐ **Reflective tape on shoulder, sleeves and body.**

- **Two-tone jacket.**

Velcro tab on sleeve hem.

Water and wind resistant.

Internal zippered cell phone pocket at the chest.

330g polar fleece liner and Inter-liner improves the performance of the

insulation

NB: Samples to be provided upon consideration for appointment.

I/We, the undersigned, hereby agree to supply the articles as specified above and deliver same in good order and condition as may from time to time be demanded, subject to the conditions stated.

Signed:

BUSINESS DETAILS:

AS WITNESSES:

Name :

Address :

Telephone No: Fax No:



MAKANA
MUNICIPALITY | EASTERN CAPE
...a great place to be

PRICING



**List of Employees and Size
MLM/RFQ002/2024-25**

Bidder must price for all items. Bidder price must be inclusive of all costs relevant including VAT where applicable.

Females

No	Name and Surname	Pants	Top	Dress	Safety Shoes
1.	Noluvuyo Zumani - Library	36	32	36	5
2.	Meti - Library	36	36	-	6
3.	Phaphama Buwa Town Hall	40	40	42	5
4.	Busiswa Kahla – DTIS	36	36	36	7
5.	Lusanda Nyoka – Library	42	44	42	6
6.	Mdolomba – Library	40	40	-	7
7.	Nombulelo Dyan – Records	38	38	-	4
8.	Burneli Sakhi – LED	Skirt 44	44	-	7
9.	Andisa Lurhwayi – Town Hall	40	38	-	7
10.	Nomvuyo Town Hall	38	38	-	7
11.	Nocebo Malgas – Caretaker	46	42	46	7
12.	Noluvuyo Wonci	38	38	-	6
13.	Nomazotsho Faku	-	-	40	5

MALES

No	Name and Surname	Overall Top	Overall Trouser	Safety Shoes
1.	Mbulelo Nkotso – Caretaker	40	36	7
2.	Mthana – Town Hall	40	36	8
3.	T. Hendricks – Finance	40	36	8
4.	Lulamile Ngindana – Fire	38	38	6
5.	Bosi – Cleansing	42	42	8
6.	S. Mize – Caretaker	36	36	7
7.	V. Nqebeya – Caretaker	36	36	7



**PRICING SCHEDULE
MLM/RFQ002/2024-25**

Bidder must price for all items. Bidder price must be inclusive of all costs relevant including VAT and delivery where applicable.

Quantity	Description	Price per time	Total Price for all size listed above
32	Two-piece work suits List of Sizes Above:		
20	Safety shoes List of Sizes Above:		
6	Dress List of Sizes Above:		
2	Skirt List of Size Above:		
	Sub-Total		
	Value Added Tax (VAT)		
	Total price vat Inclusive		

I/We, the undersigned, hereby agree to supply the articles as specified above and deliver same in good order and condition as may from time to time be demanded, subject to the conditions stated.

Signed:

BUSINESS DETAILS:

AS WITNESSES:

Name :

Address :

Telephone No:

Fax No: