



BID NOTICE / ADVERT

Makana Local Municipality invites all experienced and competent suitable service-providers that are fully equipped for Supply and Delivery of the following project.

Project Name: Supply and Delivery of Computers

Tender No: MLM/RFQ019/BTO/2018-19

Preference Points System: 80/20

Date Advertised: 03rd April 2019

Closing Date & Time: 11 April 2019

Bidders are required to submit the following mandatory documents:

- Bidders must submit a valid SARS Tax status report **Issued with a Pin**.
- Completed and signed declaration of interest MBD4, MBD 6.1, MBD 6.2, MBD 8 & MBD 9, **failure to submit will result in disqualification.**
- Billing clearance certificate/ lease agreement signed by both parties the lessor and the lessee, if expired extension of the lease must be attached or statement of municipal accounts not more than 3 months old must be attached to and be returned with the Tender documents, **failure to submit will result in disqualification.**
- Tenderers must be registered as a supplier/service provider on Makana Local Municipality supplier/service provider database **and** Central Supplier Database (CSD) proof of registration (Makana Database Confirmation Letter; CSD Registration report) on both databases must be submitted.
- RFQ which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- Documents to be filled with black ink.
- Tender submitted are to hold good for a period of 07 days.
- CK / Company Registration Certificate or certified copy must be submitted, if a Sole Proprietor provide affidavit confirming ownership and failure will result in disqualification.
- BBBEE Certificate to be submitted or certified copy
- Certified copy of directors ID's
- MFMA circular 90 will be applied

**PREFERANTIAL PROCUREMENT POLICY
FRAMEWORK ACT NO 5, 2017 (PPPFA) WILL BE
AWARDED AS FOLLOWS:**

Received Responsive proposal will be evaluated based on the following two stages, namely:

Stage 1 – Functionality

Stage 2 – Price and Preferential Points

A bidder that scores less than 70 points out of 100 in respect of “functionality” will be regarded as submitting a non-responsive quote and will be disqualified and will be not evaluated further, i.e. for price.

EVALUATION FOR FUNCTIONALITY

Functionality will be evaluated as shown in the table below:

Criteria	Points
Guarantee/Warranty: 1 year=15 points 2 years and more 30 points	30
Company Experience in supply & delivery of chemicals with reference letter >2 year 30 points >1-2 year 20 points 0-1 year 10 points	30
Confirmation letter of manufacturer/supplier	20
Delivery time frame: within 14 days from order date =20 points >14 days from order date = 10 points	20
Total	100

LOCAL CONTENT is applicable, minimum threshold is 100%

Closing Date: Completed bid documents in sealed envelopes, clearly marked “**MLMRFQ019/BTO/2018-19**” should be deposited in the **RFQ BOX** situated at **UPSTAIRS** Makana Local Municipality: Finance Department at 86 High Street GRAHAMSTOWN not later than **11 April 2019 @ 12H00** where they will be opened in public- names of the bidders will be called out

Makana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid. All Enquiries are to be directed to Project Manager-Mr. L. Mhleka Tel 046 603 6217;lmhleka@makana.gov.za and all SCM queries are to be directed to Ms. T. Mvane 046 603 6222.

Issued by office of the Municipal Manager: Mr Mene_

MR M. MENE
MUNICIPAL MANAGER