



## **REQUEST FOR QUOTATIONS**

**RFQ 341/2013**

### **SUPPLY AND DELIVERY OF CERAMIC EQUIPMENT AND MACHINERY**

The Makana municipality wishes to procure services from an experienced service provider to procure ceramic making, manufacturing and production equipment for the purpose of establishing a kaolin ceramic incubator.

#### **Terms of Reference**

- Supply; Delivery; Commissioning and Installation of the following equipment and machinery

| DETAIL                        | QUANTITY |
|-------------------------------|----------|
| SLIP CASTING TABLE – SMALL    | 2        |
| TABLE TOP SLABROLLER          | 1        |
| JIGGER JOLLEY                 | 1        |
| PUGMILL – STUDIO              | 1        |
| BLUNGER 450LT STAINLESS STEEL | 1        |

#### **The following conditions will apply:**

- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
  - a) An original valid SARS Tax Clearance Certificate
  - b) A valid Billing Clearance Certificate from your Local Municipality
  - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
  - d) An original certified copy of the B-BBEE certificate
  - e) Completed MBD 4 form (Declaration of Interest)
  - f) Completed MBD 9 form ( Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one ) document ;
- The quotations must be submitted on the Letterhead of your business.

- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria is 80:20

**NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.**

- The two envelopes should be clearly marked indicating the **RFQ Number & DESCRIPTION** on the envelope; and must be hand delivered to Finance Department, High Street. For enquires feel free to contact Mr. S Lazarus on (046) 603 6175

Closing date: 24 June at 12:00

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**MR T MNGUNI**  
**ACTING MUNICIPAL MANAGER**