



REQUEST FOR QUOTATIONS

RFQ 341/2013

SUPPLY AND DELIVERY OF CERAMIC EQUIPMENT AND MACHINERY

The Makana municipality wishes to procure services from an experienced service provider to procure ceramic making, manufacturing and production equipment for the purpose of establishing a kaolin ceramic incubator.

Terms of Reference

- Supply; Delivery; Commissioning and Installation of the following equipment and machinery

DETAIL	QUANTITY
SLIP CASTING TABLE – SMALL	2
TABLE TOP SLABROLLER	1
JIGGER JOLLEY	1
PUGMILL – STUDIO	1
BLUNGER 450LT STAINLESS STEEL	1

The following conditions will apply:

- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council’s Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
 - d) An original certified copy of the B-BBEE certificate
 - e) Completed MBD 4 form (Declaration of Interest)
 - f) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.

- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria is 80:20

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

- The two envelopes should be clearly marked indicating the **RFQ Number & DESCRIPTION** on the envelope; and must be hand delivered to Finance Department, High Street. For enquires feel free to contact Mr. S Lazarus on (046) 603 6175

Closing date: 24 June at 12:00

MR T MNGUNI
ACTING MUNICIPAL MANAGER