

REQUEST FOR QUOTATIONS: QUOTATION NO: 337/2013

SPECIFICATION FOR:

HIRING AND SERVICING OF 19 MOBILE TOILETS FOR ELUXOLWENI RESIDENTS FOR A PERIOD OF 3 MONTHS

Scope

The scope covers hiring and servicing of 19 mobile toilets for Eluxolweni residents for a period of three (3) months with the condition of month to month contract depending on the completion of the refurbishment of the plumbing works.

Toilets of the appointed service provider will be inspected by the relevant manager prior to commencement of the work/service.

The following conditions will apply:

- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
 - d) An original certified copy of the B-BBEE certificate
 - e) Completed MBD 4 form (Declaration of Interest)
 - f) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the **RFQ Number & DESCRIPTION** on the envelope;
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria is 80:20

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, High Street in Grahamstown. Tel: 046 603 6022

For further enquiries contact Ntombi Tshicilela phone 046 603 6063/6068 or e-mail, or the Acting SCM Manager 046 603 6022.

Closing date: 11 March 2014

MR. M. PLANGA
ACTING MUNICIPAL MANAGER