

REQUEST FOR QUOTATIONS

QUOTATION NO: 327/2013

SPECIFICATION FOR: SUPPLY AND DELIVERY OF UNIFORM

QUOTATIONS ARE INVITED FROM EXPERIENCED UNIFORM SUPPLIERS

UNIFORM SPECIFICATIONS

Shirts

1. 9 x Blue Shirts Short Sleeves (size XL)
2. 12 x Blue Shirts Short Sleeves (size L)
3. 9 x Blue Shirts Short Sleeves (size M)

Jackets

1. 2 x Navy Jackets – Eskimo (size XXL)
2. 1 x Navy Jacket – Eskimo (size XL)
3. 5 x Navy Jackets – Eskimo (size L)
4. 2 x Navy Jackets – Eskimo (size M)

Jerseys

1. 3 x Navy Jerseys (size XL)
2. 5 x Navy Jerseys (size L)
3. 2 x Navy Jerseys (size M)

Trousers

1. 4 x Yanks Navy Trousers (size 40)
2. 2 x Yanks Navy Trousers (size 44)
3. 2 x Yanks Navy Trousers (size 34)
4. 4 x Yanks Navy Trousers (size 38)
5. 2 x Yanks Navy Trousers (size 36)
6. 4 x Yanks Navy Trousers (size 32)
7. 2 x Yanks Navy Trousers (size 42)

Shoes

1. 1 x Black Parabellum (size 9)
2. 5 x Black Parabellum (size 7)
3. 1 x Black Parabellum (size 6)
4. 2 x Black Parabellum (size 8)
5. 1 x Black Parabellum (size 4)

NB: Samples of each item are requested prior to any delivery of such
Items will only be sourced from Uniform Suppliers to ensure quality.

The following conditions will apply:

- **IT IS COMPULSORY FOR SERVICE PROVIDERS TO INCLUDE AT LEAST TWO CONTACTABLE REFERENCES AND PREVIOUS WORK EXPERIENCE**
- **THE RECOMMENDED SERVICE PROVIDER WILL HAVE TO PROVIDE SAMPLES OF THE ITEMS TO BE PROVIDED PRIOR TO APPOINTMENT**
- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
 - d) An original certified copy of the B-BBEE certificate
 - e) Completed MBD 4 form (Declaration of Interest)
 - f) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the **RFQ Number & DESCRIPTION** on the envelope;
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria is 80:20

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

For further enquiries contact Mr L Sizani

Phone 046 603 6137, or the Acting SCM Manager 046 603 6022.

Closing Date: 21 January 2014

Closing Time: 12H00

M PLANGA
ACTING MUNICIPAL MANAGER