

**BID NOTICE / ADVERT**

The Makana Local Municipality wishes to invite suitable service providers to provide the following services:

| Tender Name                                                                                                                                              | Tender Number         | Closing Date and Time  | Compulsory Briefing / Site Inspection |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------|---------------------------------------|
| Operation and Management of Makhanda Landfill Site for a period of 24 Months                                                                             | MLM/2023-24/CMS/002   | 16 May 2024 @12h00PM   | N/A                                   |
| Supply and Installation of Tracking System on Municipal Fleet for a period of 24 Months                                                                  | MLM/2023-24/CSS/003   | 30 April 2024 @12h00PM | N/A                                   |
| Supply and Delivery of Office Furniture for a period of 24 months as and when required                                                                   | MLM/2023-24/BTO/004   | 30 April 2024 @12h00PM | N/A                                   |
| Audit Support and Review of Interim / Annual Financial Statement for a Period of 12 Months                                                               | MLM/2023-24/BTO/005   | 30 April 2024 @12h00PM | N/A                                   |
| Hiring of 10 000L Hydro – Jet (Super sucker plus High pressure Jetting Machine Truck as and when required for a period of 24 Months as and when required | MLM/2023-24/INFRA/009 | 30 April 2024 @12h00PM | N/A                                   |
| Re- Advertisement of Supply and Delivery of Protective Clothing for Roads and Stormwater Section of the Infrastructure & Engineering Department          | MLM/2023-24/INFRA/007 | 30 April 2024 @12h00PM | N/A                                   |
| Re-Advertisement of Supply and Delivery of Electrical Material for a Period of 24 Months                                                                 | MLM/2023-24/INFRA/008 | 16 May 2024 @12h00PM   | N/A                                   |

Bidders are required to submit the following documents:

- Founding Statement (CK / Company Registration Certificate) or certified copy, if a sole proprietor provide affidavit confirming ownership.
- Valid SARS Tax status report Issued with a Pin.
- Completed and signed MBD 4, MBD 6.1, MBD 8 & MBD 9, **Failure to submit all the required documents will result in disqualification.**
- Certified Copies of the Directors/Owners/Partners' Identity documents.
- Certified Copy of the Billing clearance reflecting nil arrear amounts for municipal accounts or lease agreement signed by both parties (both lessor and the lessee), if expired, proof of extension of the lease must be attached or statement of municipal accounts which is not more than 3 months old and

not more than 3 months in arrears must be attached and be returned with the Tender document. If arrangement has been made to pay the arrear municipal account, then certified proof of such arrangement must be attached. If lease agreement is submitted, proof from the lessor, with municipal account reflecting no arrears for more than 90 days.

- Tenderers must be registered on the Makana Local Municipality supplier database and the Central Supplier Database (CSD). Proof of registration (Makana Database Confirmation Letter and latest CSD Registration Report not older than a month) on both databases must be submitted.
- **NB: Failure to submit all the above required information will result in disqualification of the bidder.**
- Tenders which are late, incomplete, unsigned, or submitted by fax or electronically, will not be accepted.
- Documents must be filled with black ink.
- **NB: For JV and partnerships Each Directors must complete and sign the MBDs, each JV/Partner must submit CSD; ID and JV/Partnership agreement to be submitted. Failure to do so will result in disqualification.**
- Prices must be valid for a period of 90 days from the closure date of the tender.
- Makana Supply Chain Management Policy, The Preferential Procurement Policy Framework Act (PPPFA) No.5 of 2000 together with amended Preferential Procurement Policy Regulations of 2022 will apply.
- Received Bids will be subjected to the following evaluation criteria:
  - **Stage 1-Evaluation in terms of the applicable functionality criteria.**
  - **Stage 2-Evaluation in terms of the points for price and points for the specific goals per PPPFA Regulations of 2022 i.e., 80/20**
  - A bidder that scores less than 70% in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and will not be evaluated further for price and specific goals. Only bidders who score 70% or more will be evaluated for price and specific goals.
  - Specific goals will be utilized where 10 points will be allocated to 100% black owned companies, 5 points to 50% black youth owned companies and 5 points to locally based businesses. **NB: A certified proof of business address within the Makana Local Municipality Jurisdiction must be attached for Locally based**



businesses. Bidders who fail to attach such proof will forfeit the allocated points.

PLEASE REFER TO THE RELEVANT TENDER DOCUMENT FOR THE DETAILED FUNCTIONALITY CRITERIA AND FURTHER BID CONDITIONS.

- Bids must only be submitted on the bid documentation provided by the municipality.
- A one-envelope system will be followed.

**OBTAIN DOCUMENTS:**

Bid documents will be available at Makana Local Municipality Finance Offices upon payment of (R 849 for MLM/2023-24/CMS/002) and (R462 for MLM/2023-24/BTO/004, MLM/2023-24/BTO/005, MLM/2023-24/CSS/003, MLM/2023-24/INFRA/007, MLM/2023-24/INFRA/008 and MLM/2023-24/INFRA) non-refundable fee for each tender document from 18 April 2024

Completed bid documents in a sealed envelope, clearly marked with tender number and tender name of the applicable project must be deposited in the TENDER BOX situated at DOWNSTAIRS Makana Local Municipality: Finance Department at 92 High Street Grahamstown not later than the closure dates and times indicated on the table above.

Makana Local Municipality does not bind itself to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid.

All Technical Enquiries are to be directed to **Project Manager:** Ms. N. Notyeke [nnotyeke@makana.gov.za](mailto:nnotyeke@makana.gov.za) for (Operation and Management of Makhanda Landfill Site for a period of 24 Months).

All Technical Enquiries are to be directed to **Project Manager:** Mr. G. Goliath [GustavGoliath@makana.gov.za](mailto:GustavGoliath@makana.gov.za) for (Supply and Installation of Tracker System on Municipal Fleet for a period of 24 Months).

All Technical Enquiries are to be directed to **Project Manager:** Mr. N. Mdala [nmdala@makana.gov.za](mailto:nmdala@makana.gov.za) for (Supply and Delivery of Office Furniture for a period of 24 Months as and when needed).

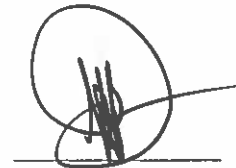
All Technical Enquiries are to be directed to **Project Manager:** Ms. T. Mzolo [tmzolo@makana.gov.za](mailto:tmzolo@makana.gov.za) for (Audit Support and the review of Interim / Annual Financial Statement for a Period of 12 Months).

All Technical Enquiries are to be directed to **Project Manager:** Ms. B. Soyizwapi [Bsoyizwapi@makana.gov.za](mailto:Bsoyizwapi@makana.gov.za) for (Hiring of 10 000L Hydro-Jet Super sucker plus High Pressure Jetting Machine Truck for a period of 24 Months as and when required).

All Technical Enquiries are to be directed to **Project Manager:** Mr. L. Magalela [lmagalela@makana.gov.za](mailto:lmagalela@makana.gov.za) for (Re – Advertisement Supply and Delivery of Electrical Material for a period of 24 Months as and when required).

All Technical Enquiries are to be directed to **Project Manager:** Mr. M. Mhlaba [mmhlaba@makana.gov.za](mailto:mmhlaba@makana.gov.za) for (Re – Advertisement for Supply and Delivery of Protective Clothing for Roads and Stormwater Section of the Infrastructure & Engineering Department).

All SCM queries are to be directed to Ms. Tabisa Mvane and Mr. Vuyani Skeyi Tel: 046 603 6222 emails: [tmvane@makana.gov.za](mailto:tmvane@makana.gov.za) / [vskeyi@makana.gov.za](mailto:vskeyi@makana.gov.za)



Mr. P.M. Kate

Municipal Manager

