



MAKANA
MUNICIPALITY | EASTERN CAPE
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ENGINEERING AND INFRASTRUCTURAL SERVICES DIRECTORATE

Contract No.: MLM/2022-23/INFRA/007

Panel of Professional and Consulting Engineering Services for Period of Three (3) years

EXPRESSION OF INTEREST

ISSUED BY:	PREPARED BY:
Makana Local Municipality: Budget and Treasury Office 92 High Street, Makhanda, 6139	Makana Local Municipality: Engineering and Infrastructure Services Project Management Unit
Contact:	
Name: Ms Tabisa Mvane Telephone: 046 603 6222	Name: Ms Sisanda Ponoshe Telephone: 046 603 6136
Registered Name of the Company:	
TRADING NAME OF COMPANY:	
Registration No. of Entity:	
Contact Person:	Makana LM Supplier Code:
Tel. No.:	E-mail Address:
Cell No.:	Fax No:

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SCHEDULE OF DOCUMENTS

The following documents form part of this Submission:

A. Available from the Construction Industry Development Board, the S.A. Bureau of Standards and the Government printers , as applicable:

1. CIDB Standard Professional Service Contract dated July 2009, as amended by the Contract Data.
2. SANS 10845-4, Standard conditions for the calling for expressions of interest.
3. Engineering Profession Act (46/2000): Guideline for services and processes for estimating fees for persons registered in terms of the Engineering Profession Act

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E1.1 Notice and Invitation to submit an Expression of Interest

A. INVITATION

The Makana Local Municipality invites Expressions of Interest (EOI) as part of a Qualified Procedure for the Procurement of Professional and Consulting Engineering Services. Respondents will be shortlisted and invited to tender for various projects over a three year period starting from the date of the Municipal Manager's Approval of the shortlist, related to Planning, Studies, Investigations, Assessments and Normal Services as outlined in the Government Gazette No.39480 Guideline for services and processes for estimating fees for persons registered in terms of the Engineering Profession Act.

Only respondents who satisfy the minimum criteria are eligible to have their submissions evaluated.

The physical address for collection of documents is Makana Finance Directorate, No. 92 High street, Makhanda.

Tender documents may be downloaded from Makana Local Municipality website at no cost from 08 November 2022

All technical queries to be directed to Ms Sisanda Ponoshe, Tel No. (046) 603 6136 or e-mail: SisandaPonoshe@makana.gov.za, and SCM queries to be directed to Tabisa Mvane, Tel No. (046) 603 6222 or e-mail tmvane@makana.gov.za. The cut-off time for queries is 7 Days prior to the closing time for submissions.

There will be no compulsory clarification meeting for this project.

The closing time for receipt of submissions 12h00 on Friday, 20 January 2023.

Submissions must be submitted in the TENDER BOX situated at Budget and Treasury Office, Makana Finance Directorate Down Stairs, No. 92 High street, Makhanda. Submissions will be publicly opened simultaneously at the aforementioned addresses at the time indicated. Submissions may only be submitted on the EOI documentation that is issued. More requirements for sealing, addressing, delivery, opening and assessment of submissions are stated in the Submission Data. Telegraphic, telephonic, telex, facsimile, e-mail, posted and late submissions will not be accepted.

NB: NO SUBMISSIONS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations.

B.

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

C. SUBMISSION EVALUATION

This submission will be evaluated in two (2) Stages as follows:

- Stage One: Stage one will be compliance evaluation.
- Stage Two: Bidders passing stage one above will be evaluated on functionality.

Stage One:

Eligibility / Compliance Criteria:

- Founding Statement (CK / Company Registration Certificate) or certified copy, if a sole proprietor provide affidavit confirming ownership.
- Proof of Professional Indemnity Insurance provided (refer to T2.1.36: Proof of Professional Indemnity Insurance);
- Bidders to submit a valid SARS Tax status report Issued with a Pin.
- Completed and signed declaration of interest MBD4, MBD 8 & MBD 9, **Failure to complete and sign will result to disqualification.**
- Original certified copy Directors/Owners/Partners Identity documents.
- Billing clearance certificate/ lease agreement signed by both parties the lessor and the lessee, if expired extension of the lease must be attached or statement of municipal accounts not more than 3 months old and not more than 3 months in arrears, if arrangements are made to submit arrangement letter. **Failure to submit will result to disqualification.**
- Proof of registration as a supplier/service provider on Makana Local Municipality supplier/service provider database and Central Supplier Database (CSD) report.
- For JV and Partnerships each company must complete and sign the MBD forms, submit Billing Clearance certificates, submit its CSD report and each JV Partner must submit ID documents, **Failure to submit will result to disqualification.**

Stage Two

Functionality Criteria:

- Respondents must obtain at least **70 points (70/100)** for the Functionality Evaluation failing to do so will result in the submission being declared non-responsive. Submissions that meet the minimum Functionality points of **70** will then be short-listed and invited to tender in the relevant Projects in Municipal Services, as and when required.
- Refer to **Clause 5.9** of the Submission Data for more detail related to point scoring indicators.

D. ENQUIRIES WITH REGARDS TO THIS ADVERT MAY BE DIRECTED TO

SCM Related Enquiries

Name: Ms. Tabisa Mvane
Tel No: (046) 603 6222
Email Address: tmvane@makana.gov.za

Technical Enquiries

Name: Ms. Sisanda Ponoshe
Cell No: (+27) 83 632 7880
Email Address: SisandaPonoshe@makana.gov.za

E1.2 Submission Data

The conditions for the calling for expressions of interest are the latest edition of SANS 10845-4, *Standard conditions for the calling for expressions of interest*.

SANS 10845-4, which can be obtained on-line from the South African Bureau of Standards (see www.store.sabs.co.za), makes several references to the Submission Data for details that apply specifically to this submission. The Submission Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the *Standard Conditions for the calling for Expressions of Interest*.

Each item of data given below is cross-referenced to the clause in SANS 10845-4 to which it mainly applies

Clause number	Submission Data
3.1	The Employer Makana Local Municipality
3.2	<p>The documents associated with the calling for expressions of interest issued by the employer comprise:</p> <p>Part E.1: Submission procedures E.1.1 Invitation and notice for submissions of expressions of interest E.1.2 Submission data</p> <p>Part E.2: Returnable documents E.2.1 List of returnable documents</p> <p>Part E.3 Indicative scope of work E.3 Indicative scope of work</p>
3.3	<p>The Employer's Agent is the official holding, or acting in, the position Director: Engineering & Infrastructure Directorate. Acting on his/her behalf is:</p> <p>Name: Ms. Sisanda Ponoshe</p> <p>Address: Makana Local Municipality; Engineering and Infrastructure Directorate; Project Management Unit; P O Box 176; Makhanda; 6140</p> <p>Tel: 083 632 7880</p> <p>E-mail: SisandaPonoshe@makana.gov.za</p>
3.4	The language for communications is English
4.1	Only those respondents who satisfy the following prequalification criteria for preferential procurement and who provide the necessary proof and declarations that they comply with such criteria are eligible to have their submissions evaluated:

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4.2	<p>Only those respondents who satisfy the stipulated eligibility criteria and who provide the required evidence and declarations in their submissions are eligible to have their submissions evaluated:</p> <ol style="list-style-type: none"> 1) The respondent submits a Valid Tax Compliance Report issued by the South African Revenue Services or as alternatively stipulated on Schedule T2.1.3: . 2) At least 50% of Principals/Partners/Directors are registered with ECSA as Professional Engineers or Professional Engineering Technologists (refer to T2.2.8: DETAILS OF ALL PARTNERS / PRINCIPALS IN THE FIRM); 3) Proof of Professional Indemnity Insurance provided (refer to T2.1.36: PROOF OF PROFESSIONAL INDEMNITY INSURANCE); 4) Directors/Shareholders are not listed on the Register of Tender Defaulters (refer to T2.1.16: : DECLARATION OF RESPONDENTS PAST SUPPLY CHAIN MANAGEMENT PRACTICES); <p>Joint Ventures are permitted provided that the Joint Venture is registered on the specified database(s) and that all members of the joint venture submit copies of the returnable documentation or original copies were it is so stipulated.</p> <p>Should the Respondent not submit or meet the above requirements he will be considered non-responsive.</p>
4.3	<p>The arrangements for a compulsory clarification meeting are as stated in the Notice and Invitation to Submit an Expression of Interest</p> <p>Respondents must sign the attendance list in the name of the responding entity. Addenda will be issued to and submissions will be received only from those responding entities appearing on the attendance list.</p>
4.4	<p>The employer's address for delivery of submissions and identification details to be shown on each submission package are:</p> <p>Location of tender box: Makana Budget and Treasury Directorate, SCM offices Physical address: No. 92 High street, Makhanda</p> <p>The identification details are as follows:</p> <ul style="list-style-type: none"> • Tender Reference number: MLM/2022-23/INFRA/007 • Title of Submission: Panel of Consultants for Professional and Consulting Engineering Services • Closing Date: 20 January 2023 • Closing Time: 12h00
4.5	Parts of each submission communicated on paper shall be submitted plus 1 copy.
4.6	The closing time for submissions is as stated in the Notice and Invitation to Submit an Expression of Interest.
4.7	Telephonic, telegraphic, telex, facsimile or e-mailed submissions offers will not be accepted.
5.	<p>The procedure for evaluation of responsive submissions:</p> <p>Respondents will be required to obtain at least 70 points for the Functionality Evaluation in one or more Project Category, failing to do so will result in the submission being declared non-responsive. Submissions that meet the minimum Functionality points of 70 will then be short-listed and invited to tender in the various Projects (Municipal Civil Services, electrical and mechanical projects) in the order of the points scored.</p> <p>The evaluation criteria shall be scored independently by not less than three evaluators in accordance with the following returnable schedules:</p> <ul style="list-style-type: none"> • T2.2.7, T2.2.5, T2.2.4 <p>The scores of each of the evaluators will be averaged, weighted and then totalled to obtain the final evaluation score.</p> <p>All ranked respondents who pass the functional evaluation (obtain at least 70 points) will be invited to Tender for works as and when projects arise</p>

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The scores of each of the evaluators will be averaged, weighted and then totalled to obtain the final score.

Project's Category Functionality:

Category 1. Municipal Civil Services: (Water and Sewer, Roads and Stormwater),

Category 2. Electrical and Mechanical Services,(i.e Streets / High Mast lights, transformers, pumps/motors etc)

No.	Item	Weight
	Evaluation: Functionality	(100)
2.1	Similar Projects undertaken by the Company	30
2.2	Experience of Key Personnel	30
2.3	Quality Management Systems	15
2.4	Design Software for Municipal Civil or electrical / Mechanical services	5
2.5	Consultant Local Office with Qualified Personnel within 200km radius from Makhanda.	20

EVALUATION OF TENDER FUNCTIONALITY

Category 1. Municipal Civil Services: (Water and Sewer, Roads and Stormwater),

Category 2. Electrical and Mechanical Services,(i.e Streets / High Mast lights, transformers, pumps/motors etc)

Only Respondents who score 70 points or more will be shortlisted and eligible to tender. The maximum score for functionality shall be 100, distributed as follows:

No.	Category of Functionality	Allocated Points	Max. Points
2.1	Similar Projects undertaken by the Company (refer to returnable T2.2.7) For all service category, the service provider should submit adequate projects for each in order to be listed in each category		30
2.1.1	Respondent has completed 5 or more projects related to categories of at least R10,000,000.00 per project each, copies of Completion Certificates from contractor, appointment letters or proof of such MUST be submitted within returnable T2.2.5: Company Profile. No points will be awarded where proof have not been submitted with the bid, or if client reference cannot be reached or if it refuses to supply information.	30	
2.1.2	Respondent has completed 3 to 4 projects related to categories of at least R10,000,000.00 per project each, copies of Completion Certificates from contractor, appointment letters or proof of such MUST be submitted within returnable T2.2.5: Company Profile. No points will be awarded where proof have not been submitted with the bid, or if client reference cannot be reached or if it refuses to supply information.	20	
2.1.3	Respondent has completed 2 projects related to categories of at least R10,000,000.00 per project each, copies of Completion Certificates from contractor, appointment letters or proof of such MUST be submitted within returnable T2.2.5: Company Profile. No points will be awarded where proof have not been submitted with the bid, or if client reference cannot be reached or if it refuses to supply information.	10	
2.1.4	Respondent has completed projects related to categories of at least R10,000,000.00 per project each, copies of Completion Certificates from contractor, appointment letters or proof of such MUST be submitted within returnable T2.2.5: Company Profile. No points will be awarded where proof have not been submitted with the bid, or if client reference cannot be reached or if it refuses to supply information.	5	

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2.1.5	No previous projects of at least R10,000,000.00 completed or no proof submitted or client references cannot be reached .	0	
2.2	Experience of Key Personnel (refer to returnable T2.2.7)		30
2.2.1	The Key Personnel have 15 year's combined experience in projects relating to Municipal Civil Services and Other services. The proposed Key Personnel comprises of at least 3 <u>professionals</u> registered with ECSA, one of which must be an Engineer/ Technologist with a minimum of BSc, B-Eng, or B-Tech in relevant field and the other personnel must also have a minimum of a Diploma, at a recognised Tertiary institution.	30	
2.2.2	The Key Personnel have 10 year's combined projects relating to Municipal Civil Services and Other services. The proposed Key Personnel comprises of at least 2 <u>professionals</u> registered with ECSA, one of which must be an Engineer/ Technologist with a minimum of BSc, B-Eng, or B-Tech in Engineering and the other personnel must also have a minimum of a Diploma, at a recognised Tertiary institution.	20	
2.2.3	The Key Personnel have 2 year's combined experience in projects relating to Municipal Civil Services and Other services. The proposed Key Personnel comprises of at least 1 <u>professional</u> registered with ECSA, one of which must be an Engineer/ Technologist with a minimum of BSc, B-Eng, or B-Tech in Engineering.	5	
2.2.4	Requirements for combined experience and professional registration of Key Personal in the above categories not met.	0	
2.3	Quality Management Systems (refer to returnable T2.2.4)		15
2.3.1	Respondent submitted valid proof of ISO 9001:2008 Quality Management System (or latest applicable revision) certification.	15	
2.3.2	Respondent submitted valid proof of alternative quality management systems to ISO 9001:2008 (or latest applicable revision).	10	
2.3.3	No proof of quality management systems submitted.	0	
2.4	Design Software for Municipal Civil Services		5
2.4.1	Respondent submitted valid proof of a licence, within returnable T2.2.5: Company Profile, for a recognised CAD software package that can produce .DWG files for designs and .CSV Files for Survey. Software licence must be utilized within the Tender's local office.	5	
2.4.2	No proof of recognised CAD software licence submitted.	0	
2.5	Consultant Local Office with Qualified Personnel within 200km radius from Makhanda		20
2.5.1	The Consultant has in its full time employ in an established local office within the 200km to Makhanda area, at least one appropriately qualified person. A qualified person is a person who: <ul style="list-style-type: none"> i. Is registered with the Engineering Council of South Africa as a Professional Engineer or Professional Engineering Technologist in accordance with Engineering Profession Act, 2000 (46 of 2000); and ii. Has suitable and relevant work experience in the engineering profession during the last 5 (five) years refer to T2.2.6 and T2.2.7) The address and contact details for the local office must be indicated. All communication with the Employer will flow through the local office and for the purposes of any contract arising from this tender, will be regarded as the domicilium citandi et executandi. (refer to T2.2.5)	20	
2.5.2	No proof of local office submitted.	0	

E 2.1 List of returnable documents

Each respondent is required to complete and return the submission documents issued.

The following documents are also to be completed and returned, as they constitute part of the submission.

Whilst many of the returnables are required for the purpose of evaluating the submissions, some will form part of the subsequent contract, as they will form the basis of the tender offer.

For this reason, it is very important that Respondents complete, sign submit and return all information, documents and schedules, as requested and relevant.

1. RETURNABLE SCHEDULES REQUIRED FOR TENDER EVALUATION PURPOSES (Included hereafter for completion) – Failure to complete these applicable documents will result in the tender offer being deemed non-responsive and disqualified from further consideration			Page
T 2.1.1	Authority of Signatory	Tick if completed and submitted	14
T 2.1.2	Payments of Municipal Accounts	Tick if completed and submitted	17
T 2.1.3	Valid Tax Compliance Status Report	Tick if completed and submitted	18
T 2.1.4	Proof of Registration with Makana Supplier Databases and CSD`	Tick if completed and submitted	19
T 2.1.5	Business Registration Documents	Tick if completed and submitted	20
T 2.1.7	VAT Registration Certificate	Tick if completed and submitted	21
T 2.1.8	Broad Based Black Economic Empowerment (B-BBEE) Certificate	Tick if completed and submitted	22
T 2.1.9	Joint Venture (JV) Agreement	Tick if completed and submitted	23
T 2.1.12	Status of Concern Submitting Tender	Tick if completed and submitted	24
T 2.1.14	Declaration of Interest in Tender of Persons in Service of the State	Tick if completed and submitted	26
T 2.1.15	Compulsory Enterprise Questionnaire	Tick if completed and submitted	28
T 2.1.16	Declaration of Respondent's Past Supply Chain Management (SCM) Practices	Tick if completed and submitted	30
T 2.1.18	Certificate of Independent Bid Determination	Tick if completed and submitted	32
T 2.1.19	Declaration of Indemnity	Tick if completed and submitted	34
T 2.1.21	Record of Addenda to Submission Documents	Tick if completed and submitted	35
T 2.1.23	Schedule of Work Satisfactorily Carried out by the Respondent for Private Clients or Organs of State	Tick if completed and submitted	36
T 2.1.27	Schedule Of Contracts Awarded To Respondent By Organs Of State If Greater Than R10 Million	Tick if completed and submitted	37
T 2.1.31	Schedule of Proposed Subcontractors	Tick if completed and submitted	38
T 2.1.35	Certificate of Attendance at Compulsory Clarification Meeting	Tick if completed and submitted	39
T 2.1.36	Proof of Professional Indemnity Insurance	Tick if completed and submitted	40

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T2.1.1 : AUTHORITY OF SIGNATORY

Indicate the status of the Respondent by ticking the appropriate box hereunder. The respondent must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

A Certificate for Company

I,, chairperson of the board of directors of
, hereby confirm that by resolution of the board (copy attached) taken on 20..., *Mr/Ms acting in the capacity of, was authorized to sign all documents in connection with this tender and any contract resulting from it on behalf of the company.

As witnesses :

1. Chairman :
2. Date :

	NAME	CAPACITY	SIGNATURE
1			
2			
3			
4			
5			

NOTE:

1. *Delete which is not applicable
2. NB: This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise
3. Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

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B Certificate for Partnership

We, the undersigned, being the key partners in the business trading as
hereby authorize *Mr/Ms,
 acting in the capacity ofto sign all documents in connection
 with the tender for Contractand any contract resulting from it on
 behalf of the company.

NAME	ADDRESS	SIGNATURE	DATE

NOTE:
 1. *Delete which is not applicable
 2. NB: This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise
 3. Should the number of Directors/Members/Partners exceed the space available above, additional

C Certificate for Joint Venture and Consortia

We, the undersigned, are submitting this tender offer in a Joint Venture / Consortium and hereby authorize *Mr/Mrs,acting in the capacity of lead partner, and who will sign as follows:be, and is hereby, authorized to sign the Bid/Tender, and any and all documents and/or correspondence in connection with this tender and any contract resulting from it on behalf of the company.

This authorization is evidenced by the attached power of attorney signed by legally authorized signatories of all the partners to the Joint Venture / Consortium.

NAME OF FIRM	Lead Partner (X)	ADDRESS	% of Contract Value	AUTHORISING SIGNATURE, NAME & CAPACITY

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D Certificate for Sole Proprietor

I, hereby confirm that I am the sole owner of the business
trading as

As witnesses :

1. _____ Signature : Sole owner : _____
2. _____ Date : _____

E Certificate for Close Corporation

We, the undersigned, being the key members in the business trading as
..... hereby authorize Mr/Mrs
acting in the capacity of, to sign all documents in connection with the tender for
Contract and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE:

1. *Delete which is not applicable
2. NB: This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise
3. Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

T2.1.2 : PAYMENT OF MUNICIPAL ACCOUNTS

In terms of Clause 14(1(d) of the Municipal Supply Chain Management Policy, respondents must ensure that they are up-to-date with their payments of municipal accounts.

- The respondent shall attach to this page, a Municipal Accounts Billing Clearance Certificate, which provides proof that the payment of Municipal accounts is up-to-date. lease agreement signed by both parties the lessor and the lessee, if expired extension of the lease must be attached or statement of municipal accounts not more than 3 months old and not more than 3 months in arrears, if arrangements are made to submit arrangement letter. **Failure to submit will result to disqualification.**

Should the respondent not be based in the Makhanda, he must submit a Billing Clearance Certificate issued by the municipality in which he is based.

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T2.1.3 : TAX CLEARANCE CERTIFICATE

In terms of Clause 13(1)(b) of the Municipal Supply Chain Management Policy, respondents must ensure that they are up-to-date with their payments of taxes.

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet with the bidders' tax obligations.

1. In order to meet this requirement bidders are required to complete in full the TCC 001 form, Application for a Tax Clearance Certificate (TCC)" and submit it to any SARS branch office nationally. The TCC requirements are also applicable top foreign bidders / individuals who wish to submit bids.
2. SARS will then furnish the bidder with a TCC that will be valid for a period of one (1) year from the date of approval.
3. The respondent must attach to this page a **valid** TCC issued by SARS in respect of his/her company, close corporation or partnership. Failure to submit the original and valid TCC will result in the invalidation of the bid. Certified copies of the TCC will not be accepted.

Alternatively, the respondent must submit a Tax Compliance Status PIN to allow Supply Chain Management to verify the real-time compliance status.

Tax Compliance Status PIN
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4. In the case of a joint venture between two or more firms, the respondent shall attach the TCC for each of the joint venture partners, or alternatively submit a Tax Compliance Status PIN for each of the joint venture partners.
5. Copies of the TCC 001 form are available from any SARS branch office nationally or on the website, www.sars.gov.za
6. Applications for the TCC may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website, www.sars.gov.za.

Signed Date

Name Position

Respondent.....

T2.1.4 : PROOF OF REGISTRATION WITH SUPPLIER DATABASES

All existing and prospective service providers/creditors to the Makana supplier database should note that the database. Registration with the electronic Central Suppliers Database (CSD), developed by National Treasury, Visit www.csd.gov.za for self-registering.

Prospective tenders are required to submit proof of registrations for **BOTH** Makana supplier database and CSD.

Prospective respondents should however still request the Makana Supplier Database confirmation letter to the Makana SCM Compliance Office by submitting CSD, if not Registered.

The Makana SCM Compliance Office can be contacted on:

- 046 603 6222 or tmvane@makana.gov.za

T2.1.5 : BUSINESS REGISTRATION DOCUMENTS

Attach as part of your tender submission proof of valid registration to the companies and intellectual property commission documents of incorporation of company, close corporation, partnership, sole proprietor or a joint venture.

In the case of a joint venture, the respondent shall include all the documents of all the entities involved in the joint venture.

Sole proprietors are exempted and are only required to submit a copy of their identification document and bidders tax clearance certificate.

T2.1.7 : VAT REGISTRATION CERTIFICATE

Respondents must attach hereto a copy of their VAT registration as proof that they are a VAT vendor. In the case of a joint venture a VAT registration certificate must be submitted for the registered joint venture.



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T2.1.9 : JOINT VENTURE (JV) AGREEMENT

Respondents must attach hereto a signed copy of the Joint Venture agreement.

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T2.1.12 : STATUS OF CONCERN SUBMITTING TENDER

1. General

State whether the Respondent is a company, a closed corporation, a partnership, a sole practitioner or a joint venture:

(Mark the appropriate option below)

Public Company	<input type="checkbox"/>
Private Company	<input type="checkbox"/>
Closed Corporation	<input type="checkbox"/>
Partnership	<input type="checkbox"/>
Sole Proprietary	<input type="checkbox"/>
Joint Venture	<input type="checkbox"/>
Co-operative	<input type="checkbox"/>

2. Information To Be Provided

If the Tendering Entity is a:		Documentation to be submitted with the tender
1	<u>Closed Corporation</u> , incorporated under the Close Corporation Act 1984, Act 69 of 1984.	CIPC CK1 or CK2 (Copies of the founding statement) and list of members.
2	<u>Private Company</u> incorporated with share capital, under the companies Act, 1973, Act 61 of 1973. (including Companies incorporated under Art 53 (b)).	Copies of: a) CIPC CM 1 - Certificate of Incorporation b) CIPC CM 29 – Contents of Register of Directors, Auditors and Officers c) Shareholders Certificates of all Members of the Company.
3	<u>Private Company</u> incorporated with share capital, under the companies Act, 1973, Act 61 of 1973 in which any, or all, <u>shares are held by another</u> Closed Corporation or company with, or without, share capital.	Copies of documents referred to in 1 and/or 2 above in respect of all such Closed Corporations and/or Companies.
5	Sole Proprietary or a Partnership.	Copy of the Identity Document of: a) Such Sole Proprietary, or b) Each of the Partners in the Partnership Copy of the Partnership agreement.
6	Co-operative.	CIPC CR2 - Copies of Company registration document. (The percentage of work to be done by each partner must clearly be indicated on Form RDB1 (or RDB2 as applicable) of the tender document: MBD6.1 Preference Points Claim Form in terms of the Preferential

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	If the Tendering Entity is a:	Documentation to be submitted with the tender
		Procurement Regulations 2001).
7	Joint Venture.	All the documents (as described above) as applicable to each partner in the JV as well as a copy of the Joint Venture agreement. (The percentage of work to be done by each partner of the joint venture must clearly be indicated in the Joint Venture Agreement).

Note:

- 1.) If the shares are held in trust provide a copy of the Deed of Trust (only the front page and pages listing the trustees and beneficiaries are required) as well as the Letter of Authority as issued by the Master of the Supreme Court, wherein trustees have been duly appointed and authorised, must be provided.
- 2.) Include a copy of the Certificate of Change of Name (CM9) if applicable.
- 3.) **Registered For Vat Purposes In Terms Of The Value-Added Tax Act, (Act No. 89 of 1991)**

(Make an X in the appropriate space below)

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

REGISTRATION NO:

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T2.1.14 : DECLARATION OF INTEREST IN TENDER OF PERSONS IN SERVICE OF THE STATE (MBD 4)

THIS FORM MUST BE COMPLETED IN FULL AND SIGNED. FAILURE TO COMPLY WILL RESULT IN THE TENDER BEING DISQUALIFIED.

1. Where the respondent is a natural person, state / declare whether the respondent or an employee of the respondent is in the service of the state, or has been in the service of the state during the past twelve months.

(Tick)

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

If so, state particulars:

.....

If so and where applicable, state the date of resignation:

.....

2. Where the respondent is not a natural person, state / declare whether any of its directors, managers, principal shareholders or stakeholders is in the service of the state, or have been in the service of the state during the past twelve months.

(Tick)

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

If so, state particulars:

.....

3. State / declare whether a spouse, child or parent of the respondent or any of its directors, managers, shareholders or stakeholders referred to in subparagraph 2 is in the service of the state, or have been in the service of the state during the past twelve months.

(Tick)

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

If so, state particulars:

.....

4. State / declare whether the respondent or any of its directors, managers, shareholders, stakeholders or employees referred to in subparagraph 2 is a person who is an advisor or consultant contracted with the municipality or municipal entity.

(Tick)

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

If so, state particulars:

.....

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

5. State / declare whether the respondent or any of its directors, managers, shareholders, stakeholders or employees referred to in subparagraph 2 is involved in another entity for this particular tender.

(Tick)

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

If so, state particulars:

.....

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position

Respondent.....

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.15 : COMPULSORY ENTERPRISE QUESTIONNAIRE

The following particulars must be furnished. In the case of a joint venture, **separate** enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6: Record of service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

- | | |
|--|---|
| <input type="checkbox"/> a member of any municipal council | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature | |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Province | |
| <input type="checkbox"/> a member of the board of directors of any municipal entity | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| <input type="checkbox"/> an official of any municipality or municipal entity | <input type="checkbox"/> an employee of Parliament or a provincial legislature |

If any of the above boxes are marked, disclose the following: (insert separate page if necessary)

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		current	Within last 12 months

* Insert separate page if necessary

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Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|--|---|
| <input type="checkbox"/> a member of any municipal council | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature | |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Province | |
| <input type="checkbox"/> a member of the board of directors of any municipal entity | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| <input type="checkbox"/> an official of any municipality or municipal entity | <input type="checkbox"/> an employee of Parliament or a provincial legislature |

Name of spouse, child or parent	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		current	Within last 12 months

* Insert separate page if necessary

The undersigned, who warrants that he/she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the respondents or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- v) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed Date

Name Position

Respondent.....

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.16 : DECLARATION OF RESPONDENTS PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)

1. This form serves as a declaration to be used by the Employer in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
2. The submission of any Respondent may be rejected if that Respondent, or any of its directors have:
 - a. abused the Municipality's / Municipal entity's supply chain management system or been guilty of any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. wilfully neglected, reneged on or failed to comply with any government, Municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004).
3. In order to give effect to the above, this form and the questionnaire must be completed in full and signed. Failure to comply will result in the tender being disqualified.

ITEM	QUESTION	RESPONSE	
4.1	<p>Is the Respondent or any of its directors listed on the National Treasurer's database as a company or persons prohibited from doing business with the public sector? (Companies for persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied)</p> <p>If so, furnish particulars:</p>	Yes	No
4.2	<p>Is the Respondent or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004)? (To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number 012-326-5445)</p> <p>If so, furnish particulars:</p>	Yes	No
4.3	<p>Was the Respondent or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p> <p>If so, furnish particulars:</p>	Yes	No

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4.4	Was any contract between the Respondent and the Municipality / Municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
	If so, furnish particulars:		
4.5	Does the respondent or any of its directors owe any Municipal rates and taxes or Municipal charges to the Municipality/Municipal entity, or to any other Municipality/Municipal entity, that is in arrears for more than three months?	Yes	No
	If so, furnish particulars:		

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed Date

Name Position

Respondent.....

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.18 : CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

I, the undersigned, in submitting the accompanying bid:

.....
(Contract number and title)

In response to the invitation for the bid made by:

.....
(Name of Municipality)

Do hereby make the following statement that I certify to be true and complete in every respect:

I certify, on behalf of: that:
(Name of bidder)

1. I have read and I understand the contents of this certificate;
2. I understand that the accompanying bid will be disqualified if this certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a) Has been requested to submit a bid in response to this bid invitation;
 - b) Could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture consortium * will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a. Prices;
 - b. Geographical area where product or service will be rendered (market allocation)
 - c. Methods, factors or formulas used to calculate prices
 - d. The intention or decision to submit or not to submit, a bid;
 - e. The submission of a bid which does not meet the specifications and conditions of the bid; or
 - f. Bidding with the intention not to win the bid.

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7. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
8. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
9. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition act no. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the prevention and combating of Corrupt Activities Act no. 12 of 2004 or any other applicable legislation.

*Joint venture or consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Signed Date

Name Position

Respondent.....

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.19 : DECLARATION OF INDEMNITY

I,, the undersigned for an on behalf of

..... (herein referred to as “the Consultant”) indemnify and safeguard the Makana Municipality and its Employees against all action, suits, proceedings, claims, demands, costs and expenses whatsoever which may be instituted, brought or sent, or may be incurred or be payable by the Council arising out of or in connection with any damage, death or injury caused or alleged to have been caused by or as a result of any act, omission by the contractor and/or the Consultants Employees or Employees arising out of work done in connection with or arising out of the following contract.

Contract number :
 Contract description :
 :
 :
 :

Full name and Surname: Signature:

Place: Date:

Capacity:

For and on behalf of:

To be completed by a Commissioner of Oath:

I hereby declare that the above Declaration was made before me.

Full Name and Surname of Commissioner of Oath:

ID number:

Signature:

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.21 : RECORD OF ADDENDA TO SUBMISSION DOCUMENTS

We confirm that the following communications received from the Procuring Department before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer :

No.	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed Date

Name Position

Respondent.....

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.23 : SCHEDULE OF WORK SATISFACTORILY CARRIED OUT BY THE RESPONDENT FOR PRIVATE CLIENTS OR ORGANS OF STATE
(Organs of State include any Local, Provincial or National Government Authority)

The following is a statement of similar work successfully executed by myself/ourselves:

Employer, contact person and telephone number	Description of Contract	Value of Work Inclusive of VAT (Rand)	Date Completed

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed Date

Name Position

Respondent.....

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.27 : SCHEDULE OF CONTRACTS AWARDED TO RESPONDENT BY ORGANS OF STATE IF GREATER THAN R10 MILLION
(Organs of State include any Local, Provincial or National Government Authority)

In terms of Clause 21(8)(iii) of the Supply Chain Management Policy, the respondent shall list hereunder, particulars of contracts awarded to him by any Organ of State, during the past 5 years. Any material non-compliance or dispute concerning the execution of any of these contracts must be mentioned:

Include only those contracts where the respondent identified in the signature block below was directly contracted by the Employer. Respondents must not include services provided in terms of a sub-contract agreement. Where contracts were awarded in the name of a joint venture and the respondent formed part of that joint venture, indicate in the column entitled "Title of the contract for the service" that the contract was in joint venture and provide the name of the joint venture that contracted with the employer. In the column for the value of the contract for the service, record the value of the portion of the contract performed (or to be performed) by the tender.

Organ of state, i.e. national or provincial department, public entity, municipality or municipal entity	Title of contract for the service	Value of Work Inclusive of VAT (Rand)	Date completed (State current if not yet completed)

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position

Respondent

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.31 : SCHEDULE OF PROPOSED SUBCONTRACTORS

We notify you that it is our intention to employ the following Subcontractors to work on this Contract.

If we are awarded a Contract we agree that this notification does not change the requirement for us to submit the names of proposed Subcontractors in accordance with requirements in the Contract for such appointments. If there are no such requirements in the Contract, then your written acceptance of this list shall be binding between us.

No.	Name and Address of Proposed Subcontractor	Nature and Extent of Work	Previous Experience with Subcontractor
1.			
2.			
3.			
4.			
5.			
6.			
7.			

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position

Respondent

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.1.35 : CERTIFICATE OF ATTENDANCE OF COMPULSORY CLARIFICATION MEETING

This is to certify that

.....(Respondent)

Of (Address)

.....

Was represented by the person(s) named below at the compulsory meeting held for all respondents at

..... (location) on(date), starting at.....

We acknowledge that the purpose of the meeting was to acquaint ourselves with the site of the works and / or matters incidental to doing the work specified in the submission documents in order for us to take account of everything necessary when compiling our submission.

Particulars of person(s) attending the meeting:

Name Signature

Capacity

Name Signature

Capacity

Attendance of the above persons at the meeting is confirmed by the Employer’s representative, namely:

Name Signature

Capacity Date & Time

T2.1.36 : PROOF OF PROFESSIONAL INDEMNITY INSURANCE

The Respondent is to attach proof of the minimum level of Professional Indemnity Insurance required, or confirmation from a reputable Insurance Broker that the respondent is eligible for the prescribed professional indemnity insurance cover should they be awarded the tender.

The value shall be, in respect of each and every claim a minimum of R 5,000,000.00 (five million Rand).

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.2 : ADDITIONAL RETURNABLE SCHEDULES

Each respondent is required to complete and return the submission documents issued.

The following documents are also to be completed and returned, as they constitute part of the submission.

Whilst many of the returnables are required for the purpose of evaluating the submissions, some will form part of the subsequent contract, as they will form the basis of the tender offer.

For this reason, it is very important that respondents complete, sign submit and return all information, documents and schedules, as requested and relevant.

1. ADDITIONAL RETURNABLE SCHEDULES REQUIRED FOR TENDER EVALUATION PURPOSES THAT WILL BE INCORPORATED INTO THE CONTRACT			Page
T 2.2.3	Personnel Schedule	Tick if completed and submitted	42
T 2.2.4	Quality Management Systems	Tick if completed and submitted	43
T 2.2.5	Company Profile	Tick if completed and submitted	44
T 2.2.6	Contract Organogram	Tick if completed and submitted	45
T 2.2.7	Key Personnel Assigned to the Contract	Tick if completed and submitted	46
T 2.2.8	Details of All Partners / Principals in the Firm	Tick if completed and submitted	46
T 2.2.9	Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017	Tick if completed and submitted	47
T 2.2.10	Declaration Certificate for Local Production and Content for Designated Sectors	Tick if completed and submitted	52

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.2.4 : QUALITY MANAGEMENT SYSTEM

Briefly describe the construction quality system incorporated by the respondent in his organisation and which will be applicable to this Contract. Attach proof thereof.

	Internal	External	Name of responsible Company /or Person (In case of Person give years' experience and qualification)
ISO 9001:2008 (or latest applicable revision) certified			
Additional/alternative quality systems			

Signed

Date

Name

Position

Respondent

T2.2.5 : COMPANY PROFILE

The Respondent must attach to this page the company profile.

T2.2.6 : CONTRACT ORGANOGRAM

The Respondent must attach to this page generic organogram of the personnel he intends using in each Project's Category for this submission. (I.e. **Municipal Civil Services: Water, Sewer and Roads & Stormwater**). The organogram must be clearly reflect its relation to the relevant Project's Category.

Failure to submit the organogram will result in the respondent scoring zero for key personnel in both qualifications and experience.

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

* - To be filled in by Respondent

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed Date

Name Position

Respondent

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

T2.2.8 : DETAILS OF ALL PARTNERS / PRINCIPALS IN THE FIRM

The Respondent is to include details of all Partners / Principals in the Firm in the table below.

	Name <i>(Initials + Surname)</i>	ID Number	Professional Registration <i>(Where applicable)</i>	Registration No. <i>(Where Applicable)</i>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

I / we hereby certify that the above listed are all the Partners / Principals in our firm whose primary business is to provide independent technology-based intellectual services to employers and which, if a sole practitioner, has a professionally registered person as a principal, or if a partnership, close corporation or company, has at least 50% of its principals registered in the category of professional service for which this application is submitted.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed Date

Name Position

Respondent



EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

E3: Indicative scope of work

A. Background:

In an effort to plan, design, construct, administer and maintain the Makana's extensive infrastructure, the Engineering and Infrastructure Directorate aims to deliver a variety of strategies, projects and programmes. The approach is embedded in the recognition that professional engineering consultants are part of mechanisms to build and strengthen capacity for the Makana, and to expedite and improve the delivery and maintenance of quality infrastructure.

B. Purpose of Qualified Procedure:

It is the intention of the Makana Municipality Engineering and Infrastructure Directorate to shortlist professional engineering consultants who have been prequalified and ranked based on the evaluation criteria in the submission data.

The pre-qualified list of tenderers will be valid for 3 (three) years from the date of the Bid Committee's approval and tenderers will be requested to submit offers in terms of Makana Municipality's formal acquisitions process and will be evaluated on the Municipalities Supply Chain Management Policy.

C. Project Categories:

1. **Category 1. Municipal Civil Services: (Water and Sewer, Roads and Stormwater),**
2. **Category 2. Electrical and Mechanical Services,**

D. Location of works:

Projects to be executed will fall within the Makana local municipal geographical area.

E. Terms of Reference:

Agreement

The conditions of agreement covering the appointments of Consulting Engineers will be in accordance with the Standard Professional Services Contract (July 2009) (Third Edition of CIDB document 1014), as published by the Construction Industry Development Board unless otherwise stated.

Professional Fees and Disbursements

Fees will be reimbursed in accordance with the provisions of the Contract.

*No expenses incurred for accommodation, subsistence as well as any travelling which occurs outside the Makana demarcated boundary will be reimbursed.

Scope of Services

The scope of services rendered shall be in accordance with the latest Guideline Scope of Services and Tariff of Fees for Persons Registered in terms of the Engineering Profession Act (Act 46 of 2000).

EXPRESSION OF INTEREST FOR PROFESSIONAL AND CONSULTING ENGINEERING SERVICES

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