

## BID NOTICE AND INVITATION TO BID



### BID NOTICE / ADVERT

The Makana Local Municipality invites all experience and competent suitable Tenderers that are fully equipped to provide the following goods and services.

Tender Name	Tender Number	Date Advertised	Closing Date
Supply and Delivery of Cleaning Material for the period of 24 Months	MLM/2022-23/BTO/002	11 November 2022	23 December 2022
Supply and Delivery of Electrical Material for the Period of 24 Months	MLM/2022-23/BTO/004	11 November 2022	23 December 2022
Printing and Posting of Municipal Services Debtors Account for Makana Local Municipality	MLM/2022-23/BTO/003	11 November 2022	23 December 2022
Supply, Delivery, Installation and Commissioning of two new 110KV Standby Generators for Makana Local Municipality	MLM/2022-23/INFRA/005	11 November 2022	23 December 2022
Panel of Service Provider for The Provision of Legal Services to The Makana Local Municipality	MLM/2022-23/MM/003	11 November 2022	23 December 2022
Auctioneering Services of Municipal Assets for period of 36 Months	MLM/2022-23/BTO/005	11 November 2022	23 December 2022

### Preference Point System: 80/20

Bidders are required to submit the following documents:

- Founding Statement (CK / Company Registration Certificate) or certified copy, if a sole proprietor provide affidavit confirming ownership.
- Valid SARS Tax status report Issued with a Pin.
- Completed and signed declaration of interest MBD4, MBD 6.1, MBD 6.2, MBD 8 & MBD 9, **Failure to submit will result in disqualification.**
- BBBEE Certificates original / certified copies must be submitted and failure to do so will result in loss of points.
- Original certified copy Directors/Owners/Partners Identity documents.
- Billing clearance / lease agreement signed by both parties the lessor and the lessee, if expired extension of the lease must be attached or statement of municipal accounts not more than 3 months old and not more than 3 months in arrears must be attached to and be returned with the Tender documents, if arrangement is done, proof must be attached, **failure to submit will result in disqualification.**
- Tenderers must be registered as a supplier/service provider on Makana Local Municipality supplier/service provider database and Central Supplier Database (CSD) proof of registration (Makana Database Confirmation Letter; CSD Registration report) on both databases must be submitted.
- MFMA Circular 90 will apply
- Tenders which are late, incomplete, unsigned, or submitted by fax or electronically, will not be accepted.
- Documents to be filled with black ink.
- NB: For JV and partnerships Each Directors must complete and sign the MBDs, each JV/Partner must submit CSD; ID and JV/Partnership agreement to be submitted. Failure will result in disqualification.
- Tenders submitted are to hold good for a period of 90 days.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2017 (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Received Responsive proposals will be evaluated based on the following two stages, namely:

- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

A bidder that scores less than 70% in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and will be not evaluated further, ie. for price. Only bidders who score 70% or more would be evaluated further and therefore eligible for the award.

**PLEASE REFER TO THE RELEVANT TENDER DOCUMENT FOR APPLICABLE DETAILED FUNCTIONALITY CRITERIA**

- Bids must only be submitted on the bid documentation provided by the municipality.  
One envelopes system will be followed.

Bid documents: will be available at Makana Finance Department Finance Office upon payment of R 1 629.55 for each tender document and it is non-refundable cash fee from 15 November 2022 and available for collection.

Closing Date: Completed bid documents in a sealed envelope, clearly marked with tender number and tender name of the project submitting, should be deposited in the **TENDER BOX** situated at ground floor Makana Local Municipality: Finance Department at 92 High Street Grahamstown not later than **23 December 2022 @12h00**.

Makana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.

All Technical Enquiries are to be directed to **Project Manager:** Mrs. Alessandri Wessels Frans Tel: 046 603 6016 email- [awessels@makana.gov.za](mailto:awessels@makana.gov.za) for (Supply and Delivery of Cleaning Material for the Period of 24 Months)

**Project Manager:** Mr. Lwazi Magalela Tel: 046 603 6062 email- [lmagalela@makana.gov.za](mailto:lmagalela@makana.gov.za) for (Supply and Delivery of Electrical Material for the Period of 24 Months)

**Project Manager:** Ms. Colleen Mani Tel: 046 603 6130

Email- [colleen@makana.gov.za](mailto:colleen@makana.gov.za) for (Printing and Posting of Municipal Services Debtors Account for Makana Local Municipality)

**Project Manager:** Mr. Vukile Silinga Tel: 046 603 6062

Email- [vsilinga@makana.gov.za](mailto:vsilinga@makana.gov.za) for (Supply, Delivery, Installation and Commission of two New 110KVA Standby Generators for Makana Municipality)

**Project Manager:** Mr. Nqaba Mdala Tel: 046 603 6202

Email- [Nmdala@makana.gov.za](mailto:Nmdala@makana.gov.za) for (Auctioneering Services of Municipal Assets for period of 36 Months)

**Project Manager:** Mrs. Nomandla Mbanjwa Tel: 046 603 6099 email- [nmbanjwa@makana.gov.za](mailto:nmbanjwa@makana.gov.za)

For (Panel of Service Providers for the Provision of Legal Services to the Makana Local Municipality)

All SCM queries are to be directed to Ms. Tabisa Mvane Tel: 046 603 6222 emails: [tmvane@makana.gov.za](mailto:tmvane@makana.gov.za)

Issued by office of the Municipal Manager: Mr. P.M. Kate



MR P. M. Kate

MUNICIPAL MANAGER