



**BID NOTICE / ADVERT**

The Makana Local Municipality invites all experienced and competent suitable Tenderers that are fully equipped for the below IT tender.

Project Name: Provision and support of internet services, Managed firewall, MPS cloud Connectivity and office 365 or Equivalent  
 Contract No: MLM/2019-20/MM/001  
 Date Advertised: 31 October 2019  
 Compulsory Briefing / site inspection: 08 November 2019  
 Closing Date: 03 December 2019

Tender/Project duration: 3 years  
 Preference Point System: 80/20

Bidders are required to submit the following documents:

- Founding Statement (CK / Company Registration Certificate) or certified copy must be submitted, if a sole proprietor provide affidavit confirming ownership
- Bidders to submit a valid SARS Tax status report Issued with a Pin.
- Completed and signed declaration of interest MBDA, MBD 6.1, MBD 6.2, MBD 8 & MBD 9. Failure to submit will result in disqualification.
- BBBEE Certificates original / certified copies must be submitted and failure to do so will result in loss of points.
- Original certified copy Directors/Owners/Partners Identity documents.
- Billing clearance / lease agreement signed by both parties the lessor and the lessee, if expired extension of the lease must be attached or statement of municipal accounts not more than 3 months old and not more than 3 months in arrears must be attached to and be returned with the Tender documents. Failure to submit will result in disqualification.
- Tenderers must be registered as a supplier/service provider on Makana Local Municipality supplier/service provider database and Central Supplier Database (CSD) proof of registration (Makana Database Confirmation Letter, CSD Registration report) on both databases must be submitted
- MFMA Circular 90 will apply
- Tenders which are late, incomplete, unsigned or submitted by fax or electronically, will not be accepted.
- Documents to be filled with black ink.
- Tenders submitted are to hold good for a period of 90 days.

**PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2017 (PPFA) POINTS WILL BE AWARDED AS FOLLOWS:-**

Received Responsive proposals will be evaluated based on the following two stages, namely:

- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

A bidder that scores less than 70% in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and will be not evaluated further, i.e. for price. Only bidders who score

70% or more would be evaluated further and therefore eligible for the award

CRITERIA	Total Points
Proof of Company Profile From 0-5 years 0 points From 5 years upwards 10 points	10
Experience and qualifications of key personnel assigned to the project From 0-5 years 0 points From 5-10 years 10 points From 10 years upwards 20 points	20
Experience of company in the provision of services required From 0-5 years 0 points From 5-10 years 10 points From 10 years upwards 40 points	40
Locality of Office Eastern Cape 20 points South Africa 10 points	20
Financial Reference	10
<b>Total</b>	<b>100</b>

- Tenderers should comply with all the applicable legislation in relation to Occupational health and safety
- Local Content is applicable as per DTI designated sector
- Bids must only be submitted on the bid documentation provided by the municipality. One envelopes system will be followed.

Bid documents will be available at Makana Finance offices upon payment of R775 non-refundable cash fee for each tender document from site briefing date meeting and is payable to Makana Municipality cashiers only

Closing Date: Completed bid documents in a sealed envelope, clearly marked " Provision and support of internet services, Managed firewall, MPS cloud Connectivity and office 365 or Equivalent" BID No "MLM/2019-20/MM/001" should be deposited in the tender box situated at ground floor Makana Local Municipality: Finance Department at 86 High Street Grahamstown not later than 03 December 2019 @ 12H00

Makana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.

All Technical Enquiries are to be directed to IT Project Manager, Mr. L. Mhleka Tel 046 603 9217 and all SCM queries are directed to Ms T Mvane 046 605 6222.

Issued by office of the Municipal Manager, Mr Mene

MR M. MENE  
 MUNICIPAL MANAGER

*Handwritten signature*