



BID NOTICE / ADVERT

Makana Local Municipality invites all experienced and competent suitable service-providers that are fully equipped for Supply and Delivery of the following project.

Project Name: Appointment of a suitable qualified service provider for the provision of mowing and general ground clean-up of Makana cemeteries and main road entrances

RFQ No: MLM/RF011/BTO/2018-19

Preference Points System: 80/20

Compulsory briefing session will be held at Parks

Department: 30 November 2018 @ 09h00

Date of Advertised: 29 November 2018

Closing Date & Time: 06 December 2018

Bidders are required to submit the following mandatory documents:

- Bidders must submit a valid SARS Tax status report **Issued with a Pin**.
- Completed and signed declaration of interest MBD4, MBD 6.1, MBD 6.2, MBD 8 & MBD 9, **failure to submit will result in disqualification.**
- Billing clearance certificate/ lease agreement signed by both parties the lessor and the lessee, if expired extension of the lease must be attached or statement of municipal accounts not more than 3 months old must be attached to and be returned with the RFQ documents, **failure to submit will result in disqualification.**
- Tenderers must be registered as a supplier/service provider on Makana Local Municipality supplier/service provider database **and** Central Supplier Database (CSD) proof of registration (Makana Database Confirmation Letter; CSD Registration report) on both databases must be submitted.
- RFQ which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
- Documents to be filled with black ink.
- RFQ submitted are to hold good for a period of 07 days.
- CK / Company Registration Certificate or certified copy must be submitted, if a Sole Proprietor provide affidavit confirming ownership and failure will result in disqualification.
- BBBEE Certificate to be submitted or certified copy
- Certified copy of directors ID's
- MFMA circular 90 will be applied

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT NO 5, 2017 (PPPFA) WILL BE AWARDED AS FOLLOWS:

Received Responsive proposal will be evaluated based on the following two stages, namely:

- Stage 1 – Functionality
- Stage 2 – Price and Preferential Points

A bidder that scores less than 70 points out of 100 in respect of "functionality" will be regarded as submitting a non-responsive quote and will be disqualified and will be not evaluated further, i.e. for price.

EVALUATION FOR FUNCTIONALITY

Functionality will be evaluated as shown in the table below:

CRITERIA	POINTS
Required Documents (Health & Safety)	10
Company Experience in Project of Similar Nature (Reference letters less than 3months old)	50
Machinery – 10 weed eaters and a Tractor	40
TOTAL	100

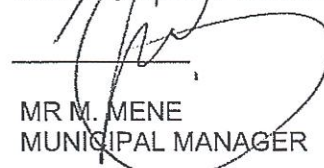
All equipment will be inspected immediately after the briefing, contractors are invited to observe the inspection. If not Inspected on the same day will be disqualified.

LOCAL CONTENT is applicable, minimum threshold is 100%

Closing Date: Completed bid documents in sealed envelopes, clearly marked "**MLM/RFQ011/BTO/2018-19**" should be deposited in the **RFQ BOX** situated at **UP STAIRS** Makana Local Municipality: Finance Department at 86 High Street GRAHAMSTOWN not later than **06 December 2018 @ 12H00** where they will be opened in public- names and price of the bidders will be called out.

Makana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid. All Enquiries are to be directed to Project Manager-Mr K Mbangi, Tel 046 603 6072; kmbangi@makana.gov.za and all SCM queries are to be directed to Ms. T. Mvane 046 603 6222.

Issued by office of the Municipal Manager: Mr Mene_


MR M. MENE
MUNICIPAL MANAGER



SPECIFICATION

All the lawns shall be neatly trimmed and maintained to a height not greater than 25mm

All the edges are to be neatly trimmed to the same standard as the grassed areas. Care must be taken not to cause damage to the stems of trees and shrubs when trimming edges. Trimming and mowing shall be undertaken simultaneously or with within 10 days of the contact commencing

The contractor shall collect and remove all litter and foreign objects from the site, prior to mowing and dispose of it at the municipal refuse site. Sites with excessive rubbish must be reported to the appropriate Section Head prior to cutting for alternate arrangements.

The contractor shall remove all grass cuttings from the site within the 10 days' window period allowed for completing the contract

Work shall commence within 7 working days on the receipt of an official municipal order OR written approval from the Assistant Director: Parks and Recreation Department or his representative