

# MAKANA

MUNICIPALITY - EASTERN CAPE

## REQUEST FOR QUOTATIONS QUOTATION NO: 032/2016-17

Project Name	Contract Number	Points Allocated	Contact Person	Closing Date & Time	Date Advertised
HIRING (SUPPLY & DELIVERY) OF SIXTEEN (16) CHEMICAL FLUSH TOILETS FOR NATIONAL ARTS FESTIVAL (NAF) FOR A PERIOD OF 13 DAYS	032/2016-17	80/20	N TSHICILELA Tel: 046 603 6068	09/06/2017 @ 12:00	31/05/2017

### The following Conditions will apply:

- Must be registered on the Municipal Suppliers Database and Central Supplier Database (CSD),
- Price must be VAT inclusive (for all registered vendors),
- The Municipality is not obliged to accept the lowest or any quotation,
- **Delivery is based on order**, Delivery period must be indicated,
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy,
- The following compulsory documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
  - Submit a valid SARS Tax compliance status **report Issued with a Pin**; failure to submit will result in disqualification.
  - Billing clearance certificate/ lease agreement/ statement of municipal accounts must be attached to and be returned with the tender documents.
  - Copy/ies of the Company registration e.g CK1, CK2, Trust documents, if sole provider provide a certified affidavit.
  - An original certified copy Directors/owners/Partners Identity documents
  - An original certified copy of B-BBEE certificate

- Completed and signed declaration of interest MBD4, MBD6.1, MBD 6.2, MBD8 & MBD 9
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in one document,
- The quotations must be submitted on one Letterhead of your business,
- Please ensure that the returnable documentation is placed in a sealed envelope clearly marked **RFQ 032/2016-17- HIRING (SUPPLY & DELIVERY) OF SIXTEEN (16) CHEMICAL FLUSH TOILETS FOR NATIONAL ARTS FESTIVAL (NAF) FOR A PERIOD OF 13 DAYS**
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Late quotations will not be accepted. Faxed or emailed quotations will also not be considered
- The evaluation criterion is 80:20. Price

**THE MINIMUM SPECIFICATION IS ON THE NEXT PAGE.**

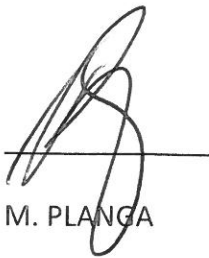
**NB : BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.**

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, 86 High Street Grahamstown.

For further enquiries contact Ntombi Tshicilela phone 046 603 6068 or email [ntshicilela@makana.gov.za](mailto:ntshicilela@makana.gov.za)

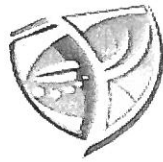
**Closing date: 09 June 2017**

**Closing tome: 12H00**



M. PLANGA

ACTING MUNICIPAL MANAGER



**REQUEST FOR QUOTATIONS**

**QUOTATION NO:**

**HIRING (SUPPLY & DELIVERY) OF SIXTEEN (16) CHEMICAL FLUSH TOILETS FOR NATIONAL ARTS FESTIVAL (NAF) FOR A PERIOD OF 13 DAYS**

Quotations are requested for the following items from suitable service providers:

**1. Scope**

**Hiring (Supply & Delivery) of Sixteen (16) Chemical flush toilets for National Arts Festival (NAF) for a period of 13 days**

Details of the scope as follows:

**Dimension:**

Height: +-2.5m

Width: +-1.5m

Area: +-1.5m x 1.3m

Colour: Any colour, preferable blue

**Inside:** Seat and Cover

Flushing System (foot flush)

Toilet paper roll holder attach inside

Door lockable from inside and outside

Removable drum plastic of about +-150 Lt

Drum be fitted with lid

**Material:** Plastic

**The following conditions will apply:**

- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
  - a) An original valid SARS Tax Clearance Certificate
  - b) A valid Billing Clearance Certificate from your Local Municipality
  - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
  - d) An original certified copy of the B-BBEE certificate
  - e) Completed MBD 4 form (Declaration of Interest)
  - f) Completed MBD 6.1 and 6.2 (Local production and Content)
  - g) Completed MBD 9 form ( Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one ) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the RFQ Number & DESCRIPTION on the envelope;
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria is 80:20

**NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED. THE SERVICE PROVIDER MUST PROVIDE A PHOTO SHOWING THE INTERIOR AND EXTERIOR.**

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, High Street in Grahamstown

For further enquiries contact Ntombi Tshicilela phone 046 603 6069 or e-mail [ntshicilela@makana.gov.za](mailto:ntshicilela@makana.gov.za)

Closing date: 09 JUNE

Closing time: 12H00



**MR. M. PLANGA**  
**ACTING MUNICIPAL MANAGER**