



REQUEST FOR QUOTATIONS
QUOTATION NO: 030/2016-17

Project Name	Contract Number	Points Allocated	Contact Person	Closing Date & Time	Date Advertised
FEASIBILITY STUDY AND BUSINESS PLAN FOR GREY DAM DEVELOPMENT	030/2016-17	80/20	T SINDANE Tel: 046 603 6124	04/05/17 @ 12:00	24/04/2017

The following Conditions will apply:

- Must be registered on the Municipal Suppliers Database and Central Supplier Database (CSD),
- Price must be VAT inclusive (for all registered vendors),
- The Municipality is not obliged to accept the lowest or any quotation,
- **Delivery is based on order**, Delivery period must be indicated,
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy,
- The following compulsory documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - Submit a valid SARS Tax compliance status **report Issued with a Pin**; failure to submit will result in disqualification.
 - Billing clearance certificate/ lease agreement/ statement of municipal accounts must be attached to and be returned with the tender documents.
 - Copi/ies of the Company registration e.g CK1, CK2, Trust documents, if sole provider provide a certified affidavit.
 - An original certified copy Directors/owners/Partners Identity documents
 - An original certified copy of B-BBEE certificate
 - Completed and signed declaration of interest MBD4, MBD 8 & MBD 9
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in one document,
- The quotations must be submitted on one Letterhead of your business,

- Please ensure that the returnable documentation is placed in a sealed envelope clearly marked **RFQ 030/2016-17- FEASIBILITY STUDY AND BUSINESS PLAN FOR GREY DAM DEVELOPMENT**
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Late quotations will not be accepted. Faxed or emailed quotations will also not be considered
- The evaluation criterion is 80:20, Price and Functionality

REQUIREMENTS	SCORE
Relevant Experience	40
Project Management Methodology i.e quality of deliverables and timeframes	30
Meeting Special Requirements	30

NB : BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, 86 High Street Grahamstown.

For further enquiries contact T Sindane phone 046 603 6124 or email tsindane@makana.gov.za

Closing date: 04 May 2017

Closing time: 12H00

SPECIFICATION IS ON THE NEXT PAGE:



M. PLANGA

ACTING MUNICIPAL MANAGER

REQUEST FOR QUOTATIONS

APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT A FEASIBILITY STUDY AND TO COMPILE A BUSINESS PLAN FOR THE DEVELOPMENT OF GREY DAM INTO A REVENUE GENERATING TOURIST AND RECREATIONAL FACILITY

BACKGROUND:

Grey Dam is located adjacent to Makana Resort – a government funded and Makana Municipality owned accommodation and camping facility. The dam is currently used mainly to host occasional swimming events and as a public leisure facility. The municipality intends to develop the space into a revenue generating, self-sustainable tourist and recreational facility.

It is against that backdrop that Makana Municipality invites quotations from experienced and suitably qualified service providers to undertake a feasibility study and to compile a business plan for the purpose of developing Grey Dam into an income generating self-sustainable tourist and recreational facility

TERMS OF REFERENCE:

1. Assess the significance of Grey Dam in terms of Makana Spatial Development Framework
2. Conduct a comprehensive biophysical analysis
3. Assess the viability of the facility as tourism and recreational space linked to Makana Resort, and propose appropriate development option
4. Identify anticipated facility utilisation options with, and the amount of surrounding land required to achieve this. The anticipated usage should consider market based draws locally and outside the Makana area
5. Develop a facility master plan with architectural and operational framework that recommends how Council approach the design, construction and ongoing operation of the facility
6. Conduct an assessment of the national , provincial legislative and policy directives including compliance issues relating to the proposed development/s
7. Compile a feasibility study report with clearly articulated and implementable recommendations.
8. Develop a solid, costed business plan and advise on potential funding sources.

SPECIAL REQUIREMENTS:

- Relevant experience in undertaking similar work – contactable references to be provided.
- The project management personnel must possess a qualification in Project Management, Environmental Management and Town Planning.

EVALUATION OF BIDS:

THIS IS A TWO ENVELOP SYSTEM EVALUATED FIRST ON FUNCTIONALITY AND THEN ON PRICE. THE MINIMUM FUNCTIONALITY SCORING IS 60 POINTS.

Functionality Scoring

REQUIREMENT	SCORE
Relevant Experience	40
Project Management Methodology i.e. quality of deliverables and timeframes	30
Meeting Special Requirements	30