



MAKANA MUNICIPALITY

REQUEST FOR QUOTATIONS
QUOTATION NO: 024/2016-17

Project Name	Contract Number	Points Allocated	Contact Person	Date Advertised	Closing Date
Hiring and servicing of 12 Mobile Toilets for Eluxolweni	RFQ 024/2016-17	80/20	Ntombi Tshicilela Tel: 046 603 6069	07/03/2017	16/03/17 @ 12:00

The following conditions will apply:

- Must be registered on the Municipal Suppliers Database and Central Supplier Database(CSD);
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate or SARS Tax Status Report with a pin
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, if sole provider provide a certified affidavit.
 - d) An original certified copy of Directors/Owners/Partners Identity Documents
 - e) An original certified copy of the B-BBEE certificate
 - f) Completed MBD 4 form (Declaration of Interest)
 - g) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the **RFQ Number & DESCRIPTION** on the envelope;

Makana Municipality shall strive to ensure sustainable, affordable, equitable and quality services in a just, friendly, secure and healthier environment, which promotes social and economic growth for all.

...a great place to be

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- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
 - Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
 - The evaluation criteria is 80:20

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, High Street in Grahamstown

For further enquiries contact Ntombi Tshicilela phone 046 603 6069 or e-mail ntshicilela@makana.gov.za

Closing date: 16 March 2017

Closing time: 12H00 am


MS R. MEIRING
ACTING MUNICIPAL MANAGER



SPECIFICATION FOR: HIRING AND SERVICING OF 12 MOBILE TOILETS FOR ELUXOLWENI RESIDENTS

Quotations are requested for the following items from suitable service providers:

1. Scope

Hiring and Servicing of 12 Mobile toilets for Eluxolweni area for a period up until 30 June 2017.

Details of the scope as follows:

Dimension:

Height: 2.5m

Width: 1.5m

Area: 1.5m x 1.3m

Colour: preferable blue

Inside: Seat and Cover

Toilet bowl shape: round / square

Removable drum plastic between 100 - 150 Lt

Structure: one piece

Material: Plastic

Bidder/s to submit clear photos of the toilets that they offer to supply to the municipality.

Servicing of the Toilets:

The appointed service provider is expected to service / clean the toilets once a month and the Senior Foreman will conduct inspection on submission of the invoice to confirm servicing.

The sludge from cleaning of the toilets to be discharged at Mayfield Waste Water Treatment Works which is about 4km from the area.