



## RFQ 007/2016-17

Makana Local Municipality hereby invites submission of RFQ for the following RFQ's

Project Name	Contract Number	Point Allocated	Enquiries and Contact Person	Closing Date
Hiring and Servicing of 12 Mobile Toilets	007/2016-17	80/20	Ms. Tshicilela	18/10/16 @ 12:00

All RFQ's submitted will be evaluated in terms of the Council's Supply Chain Management and the Preferential Procurement Policies. All bidders have to be registered on the Makana Municipal Supplier Database and CSD.

The minimum specifications are detailed in the Terms of Reference document and are available at Makana SCM unit at no cost to the service provider.

THE FOLLOWING DOCUMENTS MUST ACCOMPANY TENDERS SUBMITTED BY PROSPECTIVE SERVICE PROVIDERS IN ORDER FOR THEM TO BE CONSIDERED. FAILING WHICH THEY WILL BE DISQUALIFIED:-

- a) **Original Valid SARS Tax Clearance certificate**
- b) **Original Certified copy/ies of Identity Document/s of the Directors**
- c) **Copy/ies of Company composition documents e.g. CK1, Ck2 or Trust document**
- d) **Valid Billing Clearance Certificate from your local municipality ( with contactable references) or valid lease agreement (copy)**
- e) **Completion of MBD1 to MBD9 forms**

**BIDDER'S EMPLOYED BY THE STATE WILL NOT BE CONSIDERED**

A VALID CERTIFIED COPY OF THE TENDER'S B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR B-BBEE PREFERENCE POINTS.

The bids will be evaluated Preferential Procurement Policy Framework Act No 5, 2011 (PPPFA)

**Late submitted, faxed, falsified and e-mail tender documents will not be considered.**

Closing Date: Completed bid documents in sealed envelopes, clearly marked "**Hiring and Servicing of 12 Mobile Toilets**" should be deposited in the RFQ box situated at No 86 High Street 1<sup>st</sup> Floor Budget & Treasury Department: Makana Local Municipality Offices Grahamstown not later than 18 October 2016 @ 12H00 where they will be opened in public.

Makana Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.

All Technical Enquiries are to be directed as follows: Ms. N. Tshicilela on 046 603 6063 or [ntshicilela@makana.gov.za](mailto:ntshicilela@makana.gov.za) and SCM related enquiries are to be directed as follows: Ms. C Mani Tel: 046 603 6022

  
Mr. M. PLANGA  
ACTING MUNICIPAL MANAGER



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**REQUEST FOR QUOTATIONS**

**QUOTATION NO:**

**SPECIFICATION FOR:**

**HIRING AND SERVICING OF 12 MOBILE TOILETS FOR ELUXOLWENI RESIDENTS FOR A PERIOD OF 3 MONTHS**

**Scope**

The scope covers hiring and servicing of 12 mobile toilets for Eluxolweni residents for a period of three (3) months with the condition of month to month contract depending on the completion of the refurbishment of the plumbing works.

Toilets will be inspected by a Senior Foreman on monthly basis before submission of the invoice to ensure that they are being serviced.

**The following conditions will apply**

- Must be registered on the Municipal database
- Prices must be VAT inclusive
- The municipality is not obliged to accept the lowest or any quotes
- Firm delivery dates must be indicated on the quote
- All quotes submitted will be adjudicated in line with council's supply chain management policy.
- Completed MBD4 (declaration of interest form) obtainable on the municipal website or on request can be faxed to the bidder.
- Valid tax clearance certificate to be submitted with quotation.
- Original or Certified Copy of B-BBEE Certificate.

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, High Street in Grahamstown. Tel: 046 603 6022

For further enquiries contact Ntombi Tshicilela phone 046 603 6063/6069 or e-mail, or the Acting SCM Manager 046 603 6022.

Closing date:

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**MR. M.J. MEIRING**

**ACTING MUNICIPAL MANAGER**