



Corporate Services Directorate

Enquiries: E. W. Mager

File Ref No: 3/2/3/R

19 September 2016

TO: All Councillors
Members of the Senior Management Team
All Head of Departments
Other Stakeholders

Dear Councillor/Official/Stakeholder

RE: POSTPONEMENT OF PORTFOLIO COMMITTEE MEETINGS

Please note that due to the SALGA Councillor induction session that will take place from 19 to 23 September 2016, the following Portfolio Committee meetings had to be re-scheduled to the dates as indicated below:

- The Finance, Administration, Monitoring and Evaluation Portfolio Committee meetings scheduled for 22 September 2016 will now sit on 30 September 2016 (both Finance and Corporate Services) at **09:00**.
- The Local Economic Development and Planning Portfolio Committee meeting scheduled for 20 September 2016 will now sit on 03 October 2016 at **09:00**.
- The Tourism and Cultural Industries Portfolio Committee meeting scheduled for 13 September 2016 will now sit on 04 October 2016 at **11:00**.
- The Mayoral Committee meeting scheduled for 11 October 2016 will now sit on 18 October 2016 at **11:00**.

Any inconvenience caused by the postponement of the meetings is regretted.

Yours faithfully

MR MANDISI PLANGA

for ACTING MUNICIPAL MANAGER

Letter signed by: Mr. E. W. Mager

Designation: Acting Director: Corporate and Shared Services

Makana Municipality shall strive to ensure sustainable, affordable, equitable and quality services in a just, friendly, secure and healthy environment, which promotes social and economic growth for all.

...a great place to be