

TENDER NOTICE AND INVITATION TO TENDER

The Municipality hereby invites submission of tenders for the following tender

Tender No	Tender Name	Brief Description	Evaluation Criteria	Functionality Scoring	Compulsory Briefing	CIDB GRADING	Closing Date	Non-refundable Deposit
06-2015	PRINTING AND DISTRIBUTION OF MONTHLY STATEMENT AND NOTICES Enquiries: L Sizani 046603 6137	Professional service for printing and distribution of monthly statements and notices from experienced service providers	90:10 *Two Envelope system – minimum of 60 points	Minimum of 3-5 years' experience in the field. Proven track record 60 – technical criteria 30 – commercial and financial criteria 10 – experience/similar projects			24 June 2015	R200.00
09-2015	FORENSIC AUDIT Enquiries: A Ngcauzele 046602 4411	Professional services from suitable; qualified and experienced service providers to perform a forensic audit in Makana Local Municipality	80:20 *Two Envelope system – minimum qualifying score of 70%	30 – detailed project plan and methodology 10 - previous experience 20 – Relevant qualifications and experience 10 – Proposed methodology for skills transfer 10 – locality			24 June 2015	R200.00
10-2015	MULTI-PURPOSE CENTRE Enquiries: S Sipunzi 046637 7223	Procurement for a service provider for construction services	90:10 *Two Envelope system – minimum qualifying score of 70% Method 4 of standard conditions of tender	10 – Programme and Methodology 50 – Staffing Levels 40 - Experience	12 JUNE 2015 AT 10:00 Hill Street Library Grahamstown Documents available on the 08 June 2015	5GBPE OR 6GB	24 June 2015	R500.00

COMPULSORY CONDITIONS IN RELATION TO THE TWO ENVELOPE TENDERS IF THEY ARE NOT COMPLIED WITH - IT WILL RESULT IN DISQUALIFICATION

- **ENVELOPE 1: PRICING;**
- **ENVELOPE 2 : FUNCTIONALITY**
- **THE FOLLOWING DETAILS NEED TO BE ON EACH ENVELOPE**
- **ENVELOPE NUMBER; TENDER NUMBER; COMPANY NAME AND DESCRIPTION**

All tenders submitted will be adjudicated in terms of the Council's Supply Chain Management and the Preferential Procurement Policies. All bidders have to be registered on the Makana Municipal Supplier Database.

THE FOLLOWING DOCUMENTS MUST ACCOMPANY TENDERS SUBMITTED BY PROSPECTIVE SERVICE PROVIDERS IN ORDER FOR THEM TO BE CONSIDERED. FAILING WHICH THEY WILL BE DISQUALIFIED:-

- a) Original Valid SARS Tax Clearance certificate (for JV Tax Clearance certificate in the name of the JV)
- b) Original Certified copy/ies of Identity Document/s of the Directors
- c) Copy/ies of Company composition documents e.g. CK1, Ck2 or Trust document
- d) Valid Billing Clearance Certificate from your local municipality (with contactable references) or valid lease agreement (copy)
- e) Completion of **MBD1 to MBD9** forms (as provided with Bid Document)

TENDERERS EMPLOYED BY THE STATE WILL NOT BE CONSIDERED

A VALID CERTIFIED COPY OF THE TENDER'S B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR B-BBEE PREFERENCE POINTS

The Bids will be evaluated in terms of the Preferential Procurement Regulation 2011 (B-BBEE) principles. The Council Reserves the right to disqualify any service provider whose members and or shareholders owe the municipal rates and taxes.

Late submitted, faxed, falsified and e-mail tender documents will not be considered or will be disqualified. Completed tender documents must be dropped in the tender box located in the Administration Section of the Finance Department in 86 High Street, Grahamstown. The tender documents must be clearly marked with the tender number and tender description. Council does not bind itself to accept the lowest or any tenders.

M PLANGA
ACTING MUNICIPAL MANAGER

Notice No: 29/2015