

REQUEST FOR QUOTATIONS

QUOTATION NO: 20-2014

SPECIFICATION FOR: REPAIRS AND SERVICING OF WATERLESS TOILETS IN ALICEDALE, SEVEN FOUNTAINS AND CONNINGHAM

Quotations are requested for the following items from suitable service providers:

1. Scope

The scope covers Supply and delivery of testing re-agents for the 3 Waste Water Treatment Works. The different types are used during daily sampling and testing done by Process Controllers for monitoring and compliance purposes

Items to include:

ITEM NO	QUANTITY	DESCRIPTION
1	1 box (containing 150 cubes)	COD Vials 0 to 150 MG/l
2	6 packets (each packet with 50 powder pillows)	Phosphorus Reagent
3	6 packets (each packet with 100 powder pillows)	Nitrate test
5	12 boxes (containing 6 packets of salicylate and 6 packets of synuarate reagent)	Ammonia Reagent set
6	6 packets (each packet with 100 powder pillows)	Free chlorine powder pillows

2. Delivery

The amount of solutions to be delivered will be requested as required by the Municipality between the months of February – June 2015.

The point of delivery will be Belmont Valley Waste Water Treatment Works.

The following conditions will apply:

- Must be registered on the Municipal Suppliers Database (Please state your supplier number as proof of registration);
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate
(UNLESS the bidder is registered on othe Accredited Supplier Database of the municipality AND the municipality has a valid original tax clearance certificate on record. The onus is on the service provider / bidder to ensure that the Municipality has a valid original tax clearance certificate on record (prior to submission of their quotation).
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
 - d) Original certified copies of Directors Identity Documents
 - e) An original certified copy of the B-BBEE certificate
 - f) Completed MBD 4 form (Declaration of Interest)
 - g) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the **RFQ Number & DESCRIPTION** on the envelope;
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria is 80:20

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, High Street in Grahamstown

For further enquiries contact: N Tschicilela

Closing date: 23 January 2015

Closing time: 12:00

B KHUMALO
ACTING MUNICIPAL MANAGER

Makana Municipality shall strive to ensure sustainable, affordable, equitable and quality services in a just, friendly secure and healthy environment, which promotes social and economic growth for all.

...a great place to be
