

REQUEST FOR QUOTATIONS

QUOTATION NO: 17/2014

SPECIFICATION FOR: TRAINING FOR PROCESS CONTROLLERS AT Waste Water Treatment Works

Quotations are requested for the following items from suitable service providers:

1. Scope

The service provider will be providing accredited training to the process controllers for WWTW to meet the required standard interms of Regulations 17 and Green Drop Compliance as per DWS standards.

The Municipality has five (5) Process Controllers and four (4) shift men classified as per Regulation 17 and there is a total of 23 general workers working at the three waste water treatment works being are Belmont Valley which is a Bi-ofiltration type, Mayfield and Alicedale Waste Water Treatment Works which are both Activated sludge types of works.

Criteria's to be covered but not limited to include based on daily activities routine treatment operations at the plant:

1.1. Preliminary Process

- Screening Process
- Grit removal Systems
- Flow measurements

1.2. Primary Sedimentation

1.3. Thickening

1.4. Anaerobic Digestion of sludge

1.5. Sludge Utilisation and Disposal

1.7. The activated Sludge Process

1.9. Biological Filtration

1.10. Secondary Sedimentation

1.11. Disinfection

Note: The plant uses the MECHANICAL AND ELECTRICAL equipment?

2. Locality Two of the Waste Water Treatment Works are located within Grahamstown and the third is located in Alicedale which is approximately 60km from Grahamstown.

It is recommended that training be done on site on one of the WWTW located in Grahamstown, preferably Belmont Valley WWTW.

2. Experience

Service Providers to give reference list of the Municipalities or Institutions where they provided such service.

The following conditions will apply:

- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
 - d) An original certified copy of the B-BBEE certificate
 - e) Completed MBD 4 form (Declaration of Interest)
 - f) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the **RFQ Number & DESCRIPTION** on the envelope;
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria is 80:20

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, High Street in Grahamstown

For further enquiries contact Ntombi Tshicilela phone 046 603 6063/6068 or e-mail ntshicilela@makana.gov.za

Closing date: 18 December 2014

Closing time: 12:00

MS P. YAKO

ADMINISTRATOR

Makana Municipality shall strive to ensure sustainable, affordable, equitable and quality services in a just, friendly secure and healthy environment, which promotes social and economic growth for all.

...a great place to be
