



REQUEST FOR QUOTATIONS

QUOTATION NO: 12/2014

SPECIFICATION: TO PROCURE PROFESSIONAL SERVICE FOR THE PREPARATION OF AN ENVIROMENTAL IMPACT ASSESSMENT

Scope of

The Makana Municipality hereby intends to procure professional services from a knowledgeable and experienced service provider or consortium of professional service providers for the preparation of an Environmental Impact Assessment and obtaining an Environmental Authorization for a chicken farming project on **14hactres** of the land on a portion of Erf 243, Grahamstown. It is intended to build 50 chicken houses with each chicken house accommodating 3300 chickens at a time.

It shall be the service provider's responsibility to source all the information that is required to be presented to the responsible authority (DEDEA) as part of or in support of the EIA documentation, such as, amongst others, survey of the site, farm layouts, specialist studies and reports if required, etc.

MILESTONES

1. Project Initiation
2. Submission of Public Participation Report
3. Submission of Draft BAR at Makana Municipality
4. Approved BAR by DEDEA

NB: A COMPULSORY SITE VISIT TO INSPECT THE SIT WILL BE CARRIED OUT ON FRIDAY THE 21 NOVEMBER AT 11H00. ALL BIDDERS WILL MEET AT THE MAKANA MUNICIPALITY'S LED OFFICES IN HIGH STREET (Former Famsa building) PRIOR TO THE SITE VISIT.

The following conditions will apply:

- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
 - d) Original certified copies of directors Identity Document(s)
 - e) An original certified copy of the B-BBEE certificate
 - f) Completed MBD 4 form (Declaration of Interest)
 - g) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the **RFQ Number & DESCRIPTION** on the envelope;
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria are 80:20.

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

The quotations are to be placed in two separate sealed envelopes one for functionality and the other for Price. Envelopes for Functionality will be open and evaluated first, and those bidders price envelopes who fail to acquire the minimum of 60% qualifying mark on functionality will not be evaluated for price. Functionality will be scored as follow.

Relevant experience with a proven track record in undertaking and successfully managing and completing EIA studies.	30
A good knowledge of Environmental Impact Assessment (EIA) legislation, regulation and processes	25
Experience within the Environmental and Planning sectors	15
Clarified action plan(including skills in project management)	15
A good knowledge of Environmental Impact Assessment (EIA) legislation, regulation and processes	15

- The two envelopes should be clearly marked indicating the RFQ Number and Description on the envelope, and must be hand delivered to Finance Department(or further enquiries contact Piwe Gqweta phone 083 352 8232or e-mail piwegqweta@makana.gov.za

Closing date: 26 November 2014

Closing time: 12:00

MS P YAKO
ADMINISTRATOR