

REQUEST FOR QUOTATIONS

QUOTATION NO: 08 /2014

SPECIFICATION OF: SUPPLY AND DELIVERY OF CHEMICAL

Quotations are requested for the following items from suitable service providers:

1. Scope

The scope covers Supply and delivery of chemical. The chemical is used for Waste Water treatment for Physical, chemical and biological processes to eliminate pollutants before water can be released into nature.

Items to include:

ITEM NO	QUANTITY	DESCRIPTION
1	10 tons	Lime
2	20 x 24kg	HTH Tablets
3	20 x 70kg	Chlorine gas Note: rate to include Cylinder Rental Charge per month.
5	1 ton	Chloride Lime

2. Safety Requirements

Due to hazardous risks associated with handling and transportation of chemical, especially chlorine gas which can create a catastrophic situation due to its release into the atmosphere causing serious injuries in contact with human body or due to inhalation.

The following are the **compulsory requirements** / precautionary measures:

- Service provider to submit the vehicle certificate for authorisation to carry such chemical.
- To provide a certificate of the personnel to handle the chemical.

3. Delivery

The amount of chemical to be delivered will be requested as required by the Municipality. The point of delivery will be Belmont Valley Waste Water Treatment Works.

The following conditions will apply:

- Must be registered on the Municipal Suppliers Database;
- Price must be VAT inclusive (for all registered vendors);
- The Municipality is not obliged to accept the lowest or any quotation;
- A firm delivery period must be indicated;
- All quotations will be adjudicated in terms of council's Supply Chain Management Policy;
- The following documentation must be submitted with your quote in order to be considered, failing which will lead to disqualification:
 - a) An original valid SARS Tax Clearance Certificate
 - b) A valid Billing Clearance Certificate from your Local Municipality
 - c) Copy/ies of the Company registration e.g. CK1, CK2, Trust documents, sole provider etc.
 - d) An original certified copy of the B-BBEE certificate
 - e) Completed MBD 4 form (Declaration of Interest)
 - f) Completed MBD 9 form (Certificate of Independent Bid Determination)
- Please ensure that all returnable documentation are numbered (e.g. page 1 of 5 etc.) and binded in 1 (one) document ;
- The quotations must be submitted on the Letterhead of your business.
- Please ensure that the returnable documentation is placed in a sealed envelope clearly indicating the **RFQ Number & DESCRIPTION** on the envelope;
- **THE QUOTATION BOX IS LOCATED UPSTAIRS SITUATED IN THE FINANCE DIRECTORATE, 86 HIGH STREET, GRAHAMSTOWN, (DURING NORMAL OFFICE HOURS).**
- Quotes that are late will not be accepted. Quotations per fax or E-mail will also not be considered.
- The evaluation criteria are 80:20.

NB: BIDDERS WHO ARE IN THE SERVICE OF THE STATE WILL NOT BE CONSIDERED.

The quotation must be submitted on the letterhead of your business and hand delivered at the Finance Offices, High Street in Grahamstown

For further enquiries contact Ntombi Tshicilela phone 046 603 6063/6068 or e-mail ntshicilela@makana.gov.za

Closing date: 15 October 2014

Closing time: 12h00

MR T MNGUNI
ACTING MUNICIPAL MANAGER

Makana Municipality shall strive to ensure sustainable, affordable, equitable and quality services in a just, friendly secure and healthy environment, which promotes social and economic growth for all.

...a great place to be
