



MEETING SCHEDULE:
JULY 2018 TO JUNE 2019

MAKANA MUNICIPALITY: MEETING SCHEDULE: JULY 2018 – JUNE 2019

Time	09:00	10:00	09:00	09:00	09:00	09:00	09:00	09:00	09:00	09:00	09:00	09:00	09:00	11:00	14:00	09:00	09:00	11:00
Meeting/Month	Council	MPAC	Aesth Comm	Employ Equity Committ	Training Committ	Health & Safety Committ	Local Labour Forum	Tourism & Cultural Industries	Social Develop	Infrastruct Developm	Local Economic Developm	Finance, Adm, Mon & Eval (F & C)	Mayoral Committ	Library Advisory	Budget Steering Committ	Section 32 Committ	Audit & Risk Committ	
Closing date for items – July	13/07/18																	
July meeting	25/07/18		17/07/18	18/07/18	19/07/18		31/01/18									12/07/18	11/07/18	20/07/18
Closing date for items - August	16/08/18							03/08/18	03/08/18	03/08/18	10/08/18	10/08/18						
August meeting	29/08/18							14/08/18	15/08/18	16/08/18	21/08/18	24/08/18		30/08/18	10/08/18			24/08/18
Closing date for items – September													31/08/18					
September meeting		07/09/18				06/09/18							11/09/18		11/09/18	12/09/18		
Closing date for items - October	12/10/18																	
October meeting	24/10/18		16/10/18	17/10/18	18/10/18		30/10/18									11/10/18		29/10/18
Closing date for items – November								27/10/18	27/10/18	27/10/18	03/11/18	03/11/18						
November meeting								06/11/18	07/11/18	08/11/18	13/11/18	15/11/18		22/11/18	09/11/18	14/11/18	28/11/18	
Closing date for items - December													23/11/18					
December meeting		07/12/18				06/12/18							04/12/18		11/12/18			
Closing date for items – January	18/01/19																	
January meeting	30/01/19		22/01/19	22/01/19	24/01/19		29/01/19									11/01/19	23/01/19	25/01/19
Closing date for items - February	15/02/19							01/02/19	01/02/19	01/02/19	08/02/19	08/02/19						
February meeting	27/02/19							12/02/19	13/02/19	14/02/19	19/02/19	21/02/19		21/02/19	08/02/19			
Closing date for item - March	15/03/19												01/03/19					
March meeting	27/03/19	08/03/19				07/03/19							12/03/19		12/03/19	13/03/19		
Closing date for items – April	12/04/19																	
April meeting	24/04/19		16/04/19	17/04/19	18/04/19		30/04/19									11/04/19		25/04/19
Closing date for items – May	17/05/19							03/05/19	03/05/19	03/05/19	10/05/19	10/05/19						
May meeting	29/05/19							14/05/19	15/05/19	16/05/19	21/05/19	23/05/19		30/05/19	10/05/19	22/05/19		
Closing date for items – June													31/05/19					
June meeting		07/06/19				06/06/19							11/06/19		11/06/19			

JULY 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 1. Constituency day 2. Senior Management Team	3 Municipal Managers' Forum at SBDM	4 SBDM Council meeting	5 IDP: Consultation with Local Municipalities - SBDM	6	7
8	9 1. Constituency day 2. Senior Management Team	10	11 Section 32 Committee	12 Budget Steering Committee	13	14
15	16 1. Constituency day 2. Senior Management Team	17 .Aesthetics Committee	18 Employment Equity Committee	19 1. Training Committee	20 Audit & Risk Committee	21
22	23 1. Constituency day 2. Senior Management Team	24	25 Ordinary Council meeting	26	27	28
29	30 1. Constituency day 2. Extended Management Team	31 Local Labour Forum				

AUGUST 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6 1. Constituency day 2. Senior Management Team	7	8	9 National Women's Day	10 Budget Steering Committee	11
12	13 1. Constituency day 2. Senior Management Team	14 Tourism and Cultural Industries	15 1. Social Development 2. Mayors Forum at SBDM	16 Infrastructural Development	17	18
19	20 1. Constituency day 2. Senior Management Team	21 Local Economic Development	22 SBDM Council meeting	23 Finance, Admin, Monitory and Evaluation	24 Audit & Risk Committee	25
26	27 1. Constituency day 2. Extended Management Team	28	29 Special Council	30 Library Advisory	31	

*Special Council meeting to consider the Annual Financial Statements and the Annual Performance Report

SEPTEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 1. Constituency day 2. Senior Management Team meeting	4	5	6 Health & Safety Committee	7 MPAC	8
9	10 1. Constituency day 2. Senior Management Team meeting	11 1. Budget Steering Committee 2. Mayoral Committee	12 1. Mayors Forum at SBDM 2. Section 32 Committee	13	14	15
16	17 1. Constituency day 2. Senior Management Team meeting	18	19 District Communicators Forum at SBDM	20 District Aids Council at SBDM	21	22
23	24 Heritage Day	25 1. Extended Management Team meeting 2. District Wide Infrastructure Forum at SBDM	26	27	28	29
30						

OCTOBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 1. Constituency day 2. Senior Management Team meeting	2	3	4 Chief Financial Officers' Forum at SBDM	5	6
7	8 1. Constituency day 2. Senior Management Team meeting	9	10 SBDM Council meeting	11 Budget Steering Committee	12	13
14	15 1. Constituency day 2. Senior Management Team meeting	16 Aesthetics Committee	17 Employment Equity Committee	18 Training Committee	19	20
21	22 1. Constituency day 2. Senior Management Team meeting	23	24 Municipal Managers' Forum at SBDM	25 Audit & Risk Committee	26 IDP: Consultation with Local Municipalities - SBDM	27
28	29 1. Constituency day Extended Management Team meeting	30 Local Labour Forum	31 Ordinary Council			

NOVEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 1. Constituency day 2. Senior Management Team meeting	6 1. Tourism and Cultural Industries 2. District Communicators Forum at SBDM	6 Social Development	8 Infrastructural Development	9 Budget Steering Committee	10
11	12 1. Constituency day 2. Senior Management Team meeting	13 1. Local Economic Development 2. District Wide Infrastructure Forum at SBDM	14 1. Section 32 Committee meeting 2. Mayors Forum at SBDM	15 Finance, Admin, Monitory and Evaluation	16	17
18	19 1. Constituency day 2. Senior Management Team meeting	20 District Wide Infrastructure Forum at SBDM		22 Library Advisory	23	24
25	26 1. Constituency day 2. Extended Management Team meeting	27	28 1. Audit & Risk Committee 2. SBDM Council meeting	29	30	

DECEMBER 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 1. Constituency day 2. Senior Management Team meeting	4 Mayoral Committee	5	6 Health & Safety Committee	7 MPAC	8
9	10 Senior Management Team meeting	11 Budget Steering Committee	12 Recess for Councillors	13 Recess for Councillors	14 Recess for Councillors	15
16 Day of Reconciliation	17 Public Holiday	18 Recess for Councillors	19 Recess for Councillors	20 Recess for Councillors	21 Recess for Councillors	22
23	24 Recess for Councillors	25 Christmas Day	26 Day of Goodwill	27 Recess for Councillors	28 Recess for Councillors	29
30	31 Recess for Councillors					

JANUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 New Year's Day	2	3	4	5
6	7 1. Constituency day 2. Senior Management Team meeting	8	9	10 Chief Financial Officers' Forum at SBDM	11 Budget Steering Committee	12
13	14 1. Constituency day 2. Senior Management Team meeting	15	16 Municipal Managers' Forum at SBDM	17	18	19
20	21 1. Constituency day 2. Senior Management Team meeting	22 1. Employment Equity Committee 2. Aesthetics Committee	23 1. Section 32 Committee meeting 2. SBDM Council meeting	24 Training Committee	25 Audit & Risk Committee	26
27	28 1. Constituency day 2. Extended Management Team meeting	29 Local Labour Forum	30 Ordinary Council	31		

*The Ordinary Council meeting will consider the Mid In-Year Performance Assessment Report and the draft Annual Report

FEBRUARY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 1. Constituency day 2. Senior Management Team meeting	5	6	7 Mayors Forum at SBDM	8 Budget Steering Committee	9
10	11 1. Constituency day 2. Senior Management Team meeting	12 1. Tourism and Cultural Industries	13 Social Development	14 1. Infrastructural Development 2. District Communicators Forum at SBDM	15	16
17	18 1. Constituency day 2. Senior Management Team meeting	19 1. Local Economic Development 2. District Wide Infrastructure Forum at SBDM	20	21 1. Finance, Admin, Monitory and Evaluation 2. Library Advisory	22	23
24	25 1. Constituency day 2. Extended Management Team meeting	26	27 Special Council	28 Chief Financial Officers' Forum at SBDM		

*The Special Council meeting will consider the Adjustment Budget

MARCH 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 1. Constituency day 2. Senior Management Team meeting	5	6	7 Health & Safety Committee	8 MPAC	9
10	11 1. Constituency day 2. Senior Management Team meeting	12 1. Budget Steering Committee 2. Mayoral Committee	13 Section 32 Committee meeting	14	15	16
17	18 1. Constituency day 2. Senior Management Team meeting	19	20	21 Human Rights Day	22	23
24	25 1. Constituency day 2. Extended Management Team meeting	26 District Aids Council at SBDM	27 SBDM Council meeting	28 Special Council	29	30
31						

*The Special Council meeting will consider the draft IDP and Budget

APRIL 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 1. Constituency day 2. Senior Management Team meeting	2	3	4	5	6
7	8 1. Constituency day 2. Senior Management Team meeting	9	10	11 Budget Steering Committee	12	13
14	15 1. Constituency day 2. Senior Management Team meeting	16 Aesthetics Committee	17 1. Employment Equity Committee 2. Municipal Managers' Forum at SBDM	18 Training Committee	19 Good Friday	20
21 Easter	22 Family Day	23 1. Senior Management Team meeting 2. District Wide Infrastructure Forum at SBDM	24 Ordinary Council	25 Audit & Risk Committee	26	27
28	29 1. Constituency day 2. Extended Management Team meeting	30 1. Local Labour Forum 2. District Communicators Forum at SBDM				

MAY 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Workers' Day	2	3	4
5	6 1. Constituency day 2. Senior Management Team meeting	7	8	9	10 Budget Steering Committee	11
12	13 1. Constituency day 2. Senior Management Team meeting	14 Tourism and Cultural Industries	15 1. Social Development 2. Mayors Forum at SBDM 3. District Aids Council at SBDM	16 Infrastructural Development	17	18
19	20 1. Constituency day 2. Senior Management Team meeting	21 Local Economic Development	22 1. Section 32 Committee meeting 2. SBDM Council meeting	23 1. Finance, Admin, Monitory and Evaluation 2. Chief Financial Officers' Forum at SBDM	24	25
26	27 1. Constituency day 2. Extended Management Team meeting	28	29 Special Council	30 Library Advisory	31	

*The Special Council meeting will consider and approve the IDP and Budget

JUNE 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 1. Constituency day 2. Senior Management Team meeting	4	5	6 Health & Safety Committee	7 MPAC	8
9	10 1. Constituency day 2. Senior Management Team meeting	11 1. Budget Steering Committee 2. Mayoral Committee	12	13	14	15
16	17 Public Holiday	18 1. Senior Management Team meeting 2. District Wide Infrastructure Forum at SBDM	19	20	21	22
23	24 1. Constituency day 2. Extended Management Team meeting	25	26	27	28	29
30						