



**MAKANA**  
MUNICIPALITY | EASTERN CAPE  
...a great place to be



**200 YEARS**  
*reflect and imagine*  
...the making of a great place to be

**Incorporating Grahamstown, Alicedale, Riebeeck East & surrounding rural areas**

The Makana Municipality invites suitably qualified candidates to apply for the under-mentioned vacancies. The Makana Municipality is an equal opportunity and Affirmative Action Employer.

**VACANCIES/ IMISEBENZI/BETREKKINGS**

**POST 1: 3 X TRAFFIC OFFICERS**

**DIRECTORATE: COMMUNITY AND SOCIAL SERVICES**

**SALARY SCALE: R 112 500- R 146 031 (plus normal council benefits)**

**MINIMUM QUALIFICATION AND EXPERIENCE:** Traffic Diploma, Grade 12 plus code B driver's license, 2 years work experience in traffic law enforcement.

**COMPETENCE/SKILLS REQUIRED:** Physical strong, Need to work long hours, Need to work overtime and standby duties when required, any other duties relating to the post.

**KEY PERFORMANCE AREAS:** Carries out specified patrols by driving vehicles or on foot so as to ensure the safe and free flow of Traffic, Regulates Traffic by performing point at, emergencies, uncontrolled intersections, investigations. Carries out Law Enforcement functions when an offence is committed. Completing administration by writing of reports. Any other duties relevant to the post. Driving License examiner qualifications will be an added advantage.

**POST 2: 1 X DRIVERS LICENSE EXAMINER**

**DIRECTORATE: COMMUNITY AND SOCIAL SERVICES**

**SALARY SCALE: R 112 500- R 146 031 (plus normal council benefits)**

**MINIMUM QUALIFICATION AND EXPERIENCE:** Examiner of driving license Diploma at least Grade D, Grade 12 plus code B driver's license, 2 years work experience in traffic and licensing environment. Traffic officer diploma is an added advantage.

**COMPETENCE/SKILLS REQUIRED:** Physical strong, Need to work long hours, Need to work overtime and standby duties when required, any other duties relating to the post.

**KEY PERFORMANCE AREAS:** Conduct Driver's license test as per K53 module NRT 93/96 regulation. Conduct learners license testing, Conduct eye test as per NRTA 93/96. Comply with lawful instructions from superiors by responding to instruction to ensure that it is completed. Complete administration by writing of reports, completion of pocketbooks, leave forms, own production statistics on a daily basis to ensure effective administration and up to date statistics.

**NOTE: All applications must be made on the Makana Official Application Form accompanied by a comprehensive CV together with certified copies of qualifications and documents. It should be posted to the Administrator Ms Pamela Yako, Makana**

**Municipality, P.O Box 176, Grahamstown, 6140. Enquiries: Mr Vuyo Ntshawuzana, Human Resources Practitioner (E-Mail: [VuyoNtshawuzana@makana.gov.za](mailto:VuyoNtshawuzana@makana.gov.za)). Telephone (046-6036110).**

**CLOSING DATE: 07 NOVEMBER 2014**

**MS PAMELA YAKO**

**ADMINISTRATOR**