

MAKANA MUNICIPALITY

**MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY, 18 JANUARY 2016 AT 15H00**

PRESENT:

Clr. N. Gaga - Executive Mayor
Clr. Y. Vara - Speaker
Clr. M. Matyumza
Clr. P. Ranchhod
Clr. J. Wells
Clr. L. Reynolds
Clr. E. Louw
Clr. N. Meti
Clr. K. Jela
Clr. M. Madinda
Clr. B. Bonani-Sali
Clr. L. May
Clr. X. Madyo
Clr. B. Jackson
Clr. N. Tyantsula
Clr. M. Khubalo
Clr. M. Tame
Clr. V. Kolisi
Clr. N. Masoma
Clr. M. Gojela
Clr. M. Phongolo
Clr. T. Ngeleza
Clr. B. Fargher
Clr. R. Plaatjie
Clr. M. Booysen
Clr. P. G. Notyawa

IN ATTENDANCE:

Acting Municipal Manager (Ms R. Meiring)
Acting CFO (Mr Crouse)
Acting Director Corp Serv: (Mr. Mager)
Acting Director: E.Infr. Serv. (Mr. Nomandela)
Dir: Public Safety & Comm. (Mr. Planga)
Legal Manager (Mrs. Mbanjwa)
Labour Relations Officer (Mr. Mapaling)
Human Resources Manager (Mr. Kalashe)
Manager Revenue (Mr. Sizani)
Operations Manager: Soc. Serv. (Mr. Smayile)
Communications Officer (Mrs Ramakolo)
Manager: Speaker's Office (Ms. Santi)
Committees (Ms. L. Faltein)

ABSENT:

Nil.

SC 1

OPENING

Madam Speaker opened the meeting and welcomed everyone present. She mentioned that the meetings were being held before the end of the term for Councillors.

Madam Speaker said it was agreed that there would be no more Special Council meetings but due to compliance there was a need to hold a Special Council meeting. Lastly, she mentioned that she was impressed that the Councillors representing Makana Municipality in Sarah Baartman were disciplined and have always attended Sarah Baartman District Municipality meetings.

SC 2

STATEMENT BY THE EXECUTIVE MAYOR

The Executive Mayor opened the meeting and made the following statement:

- “Madam Speakr, Cllr Yandiswa Vara
- Mayco members
- Fellow Cllrs
- Chief Whip of the rulling party, Cllr J Wells
- Chief Whip of the opposition party
- Acting Municipal Manager
- All Directors present and Acting Directors
- Ladies and gentlemen,

Allow me to greet all in the name of our almighty God!!!

Madam Speaker, fellow Councillors it is a great honour to once more welcome everybody present here.

2016- Year of Revenue enhancement by Municipality. Revenue Enhancement Committee has been established it its first meeting started on the 15th January 2016. It comprises of Municipal Manager, CFO, Revenue Head, Town Planning, Technical Services, Water, Sanitation, Electricity, Traffic and Rev Co.

The project is split into 3 phases:

1. To ensure the completeness of the land parcel information
2. Analysis of rates and utility charges
3. Analysis of consumption charges Water, Electricity, Sewage, Refuse and other
 - Debit Analysis, Meter Reading, Prepaid Electricity, Water Meter, Land Disposal
 - Performance Review – First quarter, 2nd Quarter
 - Contract Review”

SC 3

OFFICIAL ANNOUNCEMENTS BY THE ACTING MUNICIPAL MANAGER (MM)

- a) The acting MM told the meeting that from their side as officials they were intending making a difference beginning/starting with the opinion of the Auditor General (AG).
- b) She reported that the Director of Engineering and Technical Services, Mr D. Mlenzana has taken a leave due to a sick child and is expected to be back by Wednesday.
- c) Acting MM introduced the new Communications Assistant, Mr. Helesi and a new Industrial Relations Officer, Mr. Marius Mapaling. She mentioned that the new IDP Manager will be introduced at the beginning of February 2016.

SC 4

APPLICATIONS FOR LEAVE OF ABSENCE (WRITTEN APOLOGIES)

Nil.

SC 5

DISCLOSURES OF INTEREST (BY ANY MEMBER ON ANY ITEM THAT FORMS PART OF THE AGENDA)

Nil.

SC 6

REPORTS BY THE ACTING MUNICIPAL MANAGER (AS PER AGENDA)

SC 6.1

APPOINTMENT OF SELECTION PANEL (SHORTLISTING, SCREENING, INTERVIEWS AND SELECTION) FOR THE POSITION OF CHIEF FINANCIAL OFFICER

CONSIDERED:

Report dated 15 January 2016 from the acting Municipal Manager.

The Council **NOTED** the appointment of the Chief Financial Officer should be done according to the new gazette.

The Council **RESOLVED**:

- a) THAT the panel for the position of Chief Financial Officer be composed as follows:
- i. The Administrator
 - ii. The acting Municipal Manager
 - iii. The FAME Portfolio Committee Chairperson
 - iv. The CFO from Sarah Baartman or from any other municipality in the District
 - v. A financial expert nominated by Provincial Treasury

SC 6.2

DETERMINATION OF THE UPPER LIMITS OF THE SALARIES, ALLOWANCES AND BENEFITS OF THE DIFFERENT MEMBERS OF MUNICIPAL COUNCILS FOR THE 2015/16 FINANCIAL YEAR

CONSIDERED:

Report dated 15 January 2016 from the acting Municipal Manager.

The Council **NOTED** the proposed Councillor's allowances is for 2014/15 financial year not 2015/16 financial year.

The Council **RESOLVED**:

- a) THAT the proposed determination of the upper limits of the salaries, allowances and benefits of the different members of municipal councils for the 2015/2016 financial year be NOTED and APPROVED.

PROPOSED COUNCILLOR'S ALLOWANCES - 2015 / 2016					
CATEGORY	SALARY (PA)	TRANSPORT ALLOWANCE (PA)	CELLPHONE ALLOWANCE (PA)	REIMBURSIVE DATACARD (PA)	TOTAL (PA)
1 x Executive Mayor (Full-time)	568 509	189 503	20 868	3 600	782 480
CATEGORY TOTAL	568 509	189 503	20 868	3 600	782 480
1 x Speaker (Full-time)	454 808	151 603	20 868	3 600	630 878
5 x Portfolio Chairpersons (Full-time)	2 131 913	710 638	104 340	18 000	2 964 890
21 x Other Councillors (Part-time)	3 598 575.75	1 199 525	438 228	75 600	5 311 929
CATEGORY TOTAL	6 185 296	2 061 765	563 436	97 200	8 907 697
GRAND TOTAL	6 753 805	2 251 268	584 304	100 800	9 690 177

- b) THAT it be noted that the Data Allowance is a reimbursive allowance up to a maximum of R300 per month and that proof of access to the internet has to be provided to qualify for the allowance.
- c) THAT, if approved by Council, the concurrence of the MEC responsible for Local Government in the province be sought before resolution (a) can be implemented.

SC 6.3

DETERMINATION OF THE TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS

CONSIDERED:

Report dated 12 January 2015 from the acting Municipal Manager.

The Council **NOTED** the gazette concerning the determination of the total remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers will be distributed to Councillor's pigeon holes.

The Council **RESOLVED** THAT the remuneration packages of the Municipal Manager and the Managers reporting to the Municipal Manager be increased by 5% as recommended in Circular 35/2015 of SALGA.

CONFIDENTIAL

MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE COUNCIL CHAMBER ON
MONDAY, 18 JANUARY 2015 AT 09:00

SCC 1

APPOINTMENT OF DIRECTOR: TECHNICAL AND INFRASTRUCTURAL SERVICES

CONSIDERED:

Report dated 18 January 2016 from the acting Municipal Manager.

The Council **RESOLVED** THAT the Council Note the MEC's concurrence on the appointment of Mr. Daluxolo to the post of Director Technical and Infrastructural Service on a five year fixed term contract.

The meeting terminated at 11:05

SPEAKER

DATE