



Corporate Services Directorate

Enquiries: E. W. Mager

File Ref No: 3/2/3/R

22 August 2013

TO: All Councillors
Members of the Senior Management Team
All Head of Departments

Dear Councillor/Official

RE: POSTPONEMENT OF PORTFOLIO COMMITTEE MEETINGS

Please take note of the new dates for the following Portfolio Committee meetings:

- The Social Development Portfolio Committee meeting will sit on Monday, 02 September 2013 at 09:00
- The Finance, Administration, Monitoring and Evaluation Portfolio Committee (Finance and Corporate Services) meeting will sit on Tuesday, 03 September 2013 at 09:00 and 14:00 respectively.
- The Local Economic Development Portfolio Committee meeting is unchanged on Wednesday, 04 September 2013 at 09:00.
- The Tourism and Cultural Industries Portfolio Committee meeting will sit on Thursday, 05 September 2013 at 09:00
- The Infrastructural Development Portfolio Committee meeting will sit on Tuesday, 10 September 2013 at 09:00

Any inconvenience caused by the postponement of the meetings is regretted.

Yours faithfully

DR PRAVINE NAIDOO

for MUNICIPAL MANAGER

Letter signed by: Mr. E. W. Mager

Designation: Manager: Corporate Services

Makana Municipality shall strive to ensure sustainable, affordable, equitable and quality services in a just, friendly, secure and healthy environment, which promotes social and economic growth for all.

...a great place to be