



MAKANA
MUNICIPALITY | EASTERN CAPE
...a great place to be



200 YEARS
reflect and imagine
the making of a great place to be

Incorporating Grahamstown, Alicedale, Riebeeck East & surrounding rural Areas

The Makana Local Municipality invites suitably qualified candidates to apply for the under mentioned position in Makhanda (Grahamstown). The Makana Municipality is an equal opportunity and Affirmative Action Employer, committed to the Employment Equity Act 55 of 1998. Previously disadvantaged individuals and the people with disabilities are encouraged to apply.

VACANCY/ IMISEBENZI/ BETREKKINGS

EXTERNAL POSITION

Applicants who comply with the minimum requirements for this post, possess the necessary integrity and an excellent track record; are invited to apply for the Director: Local Economic Development and Planning position (three (3) year Performance-Based contract appointment in terms of Section 57 of the Municipal Systems Act)

POST	: 1 X DIRECTOR
DIRECTORATE	: LOCAL ECONOMIC DEVELOPMENT & PLANNING
REMUNERATION	: Salary Negotiable

The total remuneration package will be paid in line with the determined upper limits of annual total remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers

MINIMUM QUALIFICATIONS

The applicant is required to have the following minimum qualifications:

- Matric or Grade 12 Certificate or equivalent;
- An appropriate Bachelor's Degree or equivalent Degree or equivalent NQF level 7 qualification in Economic Science or Development Science or Business Management Science;
- Minimum of seven (7) years at senior and middle management level, of which at least two (2) years must have been at senior management level;
- CPMD competency as directed by National Treasury;
- Computer Literate;
- Knowledge of Local Government and or public sector legislation, policies, regulations, standards and procedures;
- Excellent communication skills;
- Ability to provide strategic and innovative leadership;
- Proven ability to communicate and negotiate in all spheres of Government, the private sector and with international donors;
- Project management skills

REQUIREMENTS

- Undertake competency assessment;
- Undertake screening of any criminality;
- Screening of all qualifications;
- Validation of the required Drivers Licence – code 8 EB, and
- **The appointment will be for a period of Three (3) years.**

COMPETENCIES

Will be tested in line with the competency assessment in line with Performance Regulations.

KEY PERFORMANCE AREAS

The incumbent will be reporting directly to the Municipal Manager and will be responsible for the following:

- Coordination and facilitation of strategic planning of Economic Development and Integrated Planning as well as the management of LED initiatives, i.e. SMMEs, tourism development, economic policy and research including investments and trade promotions)
- Development and implementation of land management strategies and spatial plans
- Town planning and township establishment
- An array of housing matters
- Poverty alleviation
- Promotion of social and economic development
- Development of organisational and departmental vision and strategy and ensuring implementation
- Direction and management of the performance of employees in the Department
- Direction, planning and management of the utilisation of resources in order to perform activities
- Direction, development and monitoring of systems, policies, procedures and processes to ensure correct working operations and practices.
- Performance of human resources and administrative activities.

NOTE: All the applications must be made on the Official Application form that can be downloaded on the Municipality website or requested at www.makana.gov.za , accompanied by a comprehensive CV together with certified copies of identity document, qualifications, driver's license where required and other documents. Failure to comply with the above will result in disqualification of your application. Competency Assessments and security vetting will be done on all shortlisted candidates. The successful candidate will be required to disclose all financial interests, sign an employment contract and a yearly performance agreement. Canvassing of Councillors or Officials will automatically disqualify any applicant. Applicants who are not invited for an interview should regard their applications as unsuccessful. The Municipality reserves the right not to appoint. All applications may be hand-delivered or posted to the following address: The Municipal Manager, Makana Municipality 86 High Street, City Hall, Grahamstown or P. O. Box 176, Grahamstown 6140.

No late / faxed / e-mailed applications will be accepted. Enquiries may be directed to the Director Corporate & Shared Services or HR Manager @ 046 – 603 6135 or rmazwayi@makana.gov.za

CLOSING DATE: 26 MARCH 2020



MR M.A. MENE: MUNICIPAL MANAGER