



## **ISAZISO/MUNICIPAL NOTICE**

**19/2017**

### **ADVERTISEMENT**

#### **REQUEST FOR APPLICATIONS TO SERVE ON THE AUDIT and RISK COMMITTEE OF THE MAKANA MUNICIPALITY**

Makana Municipality calls on independent suitably qualified and interested individuals to serve as members of its Audit Committee for period of (3) years.

#### **OBJECTIVES AND RESPONSIBILITIES**

In accordance with the provisions of Section 166 of the Municipal Finance Management Act (56 of 2003), each Municipality is required to constitute an Audit and Risk Committee that will serve as an independent advisory body which must advise the Municipal Council, Administrator and Management. The Audit Committee's effectiveness in attaining its objective depends on its members' knowledge and competence in financial reporting, effective governance and oversight on service delivery and organizational performance which must add value to the municipality.

#### **REQUIREMENTS**

- Proven experience in Financial Management, Engineering and Infrastructural Services, Performance Management, Law, Information Technology, General Management, Human Resources, Local Economic Development and Planning, Community Services and other related.
- Prospective member must have character, integrity, honesty and reputation beyond reproach
- Excellent analytical, probing capabilities, good communication skills and objectivity.
- General experience of management in the municipal sector environment will be an advantage.
- Sound knowledge and understanding of local government is also essential.
- Residents of the Makana Municipality area of jurisdiction are encouraged to apply.

#### **ADDITIONAL QUALITIES**

Integrity, independence, objectivity, dedication, understanding of public sector business cycles and controls, knowledge of internal and external audit functions in the Municipality or Public Sector, knowledge of the Municipal Finance Management Act and Treasury Regulations, implications on a constitutional institution, possess knowledge of management principles and high level of ethics, corporate governance principles/King III and independent judgment.

## **KEY FUNCTIONS**

Persons interested in this function and who are highly qualified therefore will be expected to advise on amongst others on the following matters relating to:

- Advise the Council, Accounting officer and Management staff.
- Internal Audit.
- Internal financial controls.
- Accounting policies.
- Risk Management.
- Adequacy, reliability and accuracy of financial reporting and information;
- Performance management.
- Effective governance
- Performance evaluation.
- Review annual financial statements.
- Review compliance with all regulatory requirements.
- Respond to council on any issues raised by the Auditor General in the audit report.
- Carry out any investigations into the financial affairs of the Municipality as the Council may request.
- Any other issues referred to it by the municipality.

## **TERMS OF OFFICE**

- Prospective member of the audit committee will be contracted for three years.

## **REMUNERATION**

- The remuneration of audit committee members is at the discretion of Municipal Council and in compliance with treasury guidelines.

## **SEQUENCE OF MEETINGS**

- A minimum of four meetings will be held in a financial year.

## **PLEASE NOTE:**

1. Applications who have not received any response within 30 days of the closing date should regard their application as unsuccessful.
2. A candidate who canvasses any councilor or official for preference will be disqualified immediately from selection process or from appointment.
3. All candidates may be subjected to vetting before appointment.
4. The municipality reserves the right to/not to appoint.

## **APPLICATION SUBMISSIONS**

Each applicant must submit the following:

- A signed application letter.
- Comprehensive CV.
- Certified copies of qualifications.
- Certified copy of identity document.

Enquiries: Mr. Akhona Ngcauzele – [AkhonaNgcauzele@makana.gov.za](mailto:AkhonaNgcauzele@makana.gov.za)

All applications must be sent to: Acting Municipal Manager, Makana Municipality, P. O. Box 176, GRAHAMSTOWN, 6140

**CLOSING DATE FOR SUBMISSIONS: On or before 24 November 2017 15H30**

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**MS. N. MAZWAYI**  
**ACTING MUNICIPAL MANAGER**